



Republic of the Philippines
COMMISSION ON ELECTIONS
Intramuros, Manila

**GUIDELINES ON THE
GRANT OF SPECIAL RISK
ALLOWANCE TO
PERSONNEL WHO HAVE
ENGAGED SECURITY
DETAILS DUE TO THREAT
TO LIFE AND SECURITY IN
CONNECTION WITH THE
2025 NATIONAL AND
LOCAL ELECTIONS**

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PIPO, Noli R.

Chairman
Commissioner
Commissioner
Commissioner
Commissioner
Commissioner

Promulgated: April 23, 2025

A handwritten signature in black ink, appearing to be "EM", is written over the date "April 23, 2025".

RESOLUTION NO. 11134

WHEREAS, the Constitution, in Article IX-C, Section 2(1), mandates the Commission on Elections (Commission) to enforce and administer all laws and regulations relative to the conduct of an election, plebiscite, initiative, referendum, and recall;

WHEREAS, the Constitution, in Article IX-A, Section 5, provides that the Commission shall enjoy fiscal autonomy;

WHEREAS, Section 52(c) of the Omnibus Election Code confers upon the Commission the exclusive charge of the enforcement and administration of all laws relative to the conduct of elections to ensure free, orderly, honest, peaceful, and credible elections;

WHEREAS, in the performance of election-related duties, personnel of the Commission may face serious threats to life and personal security that necessitate the engagement of protective security detail;

WHEREAS, Section 33 of Republic Act (R.A.) No. 7166 authorizes the Commission to assign member of the Philippine National Police (PNP), Armed Forces of the Philippines (AFP), or other law enforcement agencies, to provide security where circumstances, including threats to life, so warrant;

WHEREAS, pursuant to COMELEC Resolution No. 11067, the Commission through the Gun Ban and Security Concerns Committee (GSC) has issued Certificates of Authority to personnel of the Commission authorizing the engagement of security details in connection with the 2025 National and Local Elections (NLE);

NOW, THEREFORE, the Commission, by virtue of the powers vested in it by the Constitution, the Omnibus Election Code, and other related laws, **RESOLVED**, as it hereby **RESOLVES**, to promulgate the following guidelines on the grant of special risk allowance to personnel who have engaged security details due to threat to life and security in connection with 2025 NLE:

RULE I **SPECIAL RISK ALLOWANCE**

SECTION 1. *Definition.* – A Special Risk Allowance (SRA) within the purview of this Resolution refers to additional compensation granted to commission personnel who, due to actual and validated threats to their life and security arising from the performance of election-related duties, have engaged security details for protection during the election period.

SECTION 2. *Applicability.* – The grant of SRA shall apply to all personnel of the Commission who, due to threat to life and security in the course of performance of election-related duties and responsibilities, have been issued by the GSC of a Certificate of Authority, and by virtue of which, have engaged the services of security details to provide security for the duration of the election period.

RULE II GRANT AND PROCESSING

SECTION 3. *Grant of SRA.* — The amount of the SRA shall be at Two Hundred Pesos (Php200.00) per actual day of duty, from the first day up to the last day of Service.

The SRA shall be pro-rated based on the actual number of days that the personnel physically report for work in a month.

SECTION 4. *Processing of Claims.* — Claims for payment of SRA shall be validated by the GSC, through the Chairperson, and the Finance Services Department, respectively.

Subject to the propriety and completeness of the supporting documents in compliance with existing auditing rules, the Personnel Department shall prepare the necessary monthly payroll for claims received in a given month, and forward the same to the authorized signatories/ other concerned department for signature/processing.

RULE III FUNDING AND IMPLEMENTATION

SECTION 5. *Funding.* — The Finance Services Department shall, consistent with existing budget management rules, ensure and certify as to the availability of funds necessary for the implementation of this Resolution.

SECTION 6. *Implementation.* — The Personnel Department and Finance Services Department shall ensure the granting of SRA through the implementation of this Resolution consistent with accounting, auditing, and budget management rules.

RULE IV EFFECTIVITY AND PUBLICATION

SECTION 7. *Effectivity.* — This Resolution shall take effect immediately upon publication in two (2) newspapers of general circulation.

The Education and Information Department of the Commission shall cause the publication of this Resolution in two (2) daily newspapers of general circulation in the Philippines, post the Resolution in the COMELEC website, and furnish copies hereof to the Civil Service Commission, Department of Education, and all field offices of the COMELEC.

SO ORDERED.


GEORGE ERWIN M. GARCIA

C000051558
Chairman


AIMEE P. FEROLINO

Commissioner


REY E. BULAY

Commissioner


ERNESTO FERDINAND P. MACEDA, JR.

Commissioner


NELSON J. CELIS

Commissioner


MARIA NORINA S. TANGARO-CASINGAL

Commissioner


NOLI R. PIPO

Commissioner

CERTIFICATION

APPROVED for Publication, April 23, 2025.


CONSUELO B. DIOLA

Director IV

Office of the Commission Secretary