



Republic of the Philippines  
**COMMISSION ON ELECTIONS**  
**2025 NATIONAL ELECTIONS**  
**OVERSEAS VOTING**

Date: \_\_\_\_\_

**SECURITY UNDERTAKING**

I, \_\_\_\_\_, of legal age, residing at \_\_\_\_\_, and an employee of \_\_\_\_\_ /a Filipino Citizen assigned at \_\_\_\_\_ and  

(Indicate Government Agency) (Indicate Post)

  
appointed as \_\_\_\_\_ of the COMELEC, hereby undertake and declare that:  

(Indicate whether SBRCG/SBEI/SBOC Chairperson/Member/Substitute/Support Staff/Technical Personnel/CCS Operator and RCG)

1. I have read and understood COMELEC Minute Resolution No. 17-0607 and/or the Office for Overseas Voting (OFOV) Systems and Data Policy, in relation to Republic Act No. 10173, otherwise known as the “Data Privacy Act of 2012,” as well as its Implementing Rules and Regulations (IRR), and all other rules, regulations, and issuances relating to the protection of personal data;

2. I support the aforesaid policy in protecting the people’s fundamental right to privacy of communication, while ensuring the free flow of information to promote innovation and growth;

3. I am aware that my duty as \_\_\_\_\_ involves the processing of  

(Indicate whether SBRCG/SBEI/SBOC Chairperson/Member/Substitute/Support Staff/Technical Personnel/CCS Operator and RCG)

personal information, and in such capacity, I shall ensure adherence to COMELEC Minute Resolution No.17-0607 and/or the Office for Overseas Voting (OFOV) Systems and Data Policy, in relation to Republic Act No. 10173, otherwise known as the “Data Privacy Act of 2012,” as well as its Implementing Rules and Regulations (IRR), and all other rules, regulations, and issuances relating to the protection of personal data;

4. In situations covered by COMELEC Minute Resolution No. 17-0607 and/or the Office for Overseas Voting (OFOV) Systems and Data Policy, where I may be required by the nature and circumstance of my position, I shall:  

a. Adhere to all General Data Privacy Principles which said policy dictates;

b. Process lawful information in accordance with the criteria defined therein; and

c. Afford data subjects their full right.

5. I fully understand that processing of personal information includes any operation or any set of operations performed upon personal information including, but not limited to, the collection, recording, organization, storage, updating or modification, retrieval, consultation, use, and consolidation.

\_\_\_\_\_  
*(Signature Over Printed Name)*

**AUTHENTICATION**

I do hereby certify that \_\_\_\_\_ whose name appears on the SECURITY UNDERTAKING above, is the same person who signed the said undertaking, and I further certify that I am familiar with the handwriting and believe that the signature affixed to the said SECURITY UNDERTAKING is genuine.

**IN WITNESS HEREOF**, I have here unto set my hand, this \_\_\_\_\_ day of \_\_\_\_\_ 2025, in \_\_\_\_\_.

\_\_\_\_\_  
*Head of Post/Authorized Representative*  
*(Signature Over Printed Name)*

**SECURITY CLEARANCE**

ADMINISTRATIVE INFORMATION (To be completed by Data Privacy Officer)		
<div><input type="checkbox"/> New Clearance</div> <div><input type="checkbox"/> Deactivation Clearance</div>	<div><input type="checkbox"/> Upgrade Clearance</div> <div><input type="checkbox"/> Supplemental Clearance</div>	
<div><input type="checkbox"/> SBEI CHAIRPERSON</div> <div><input type="checkbox"/> SBEI POLL CLERK</div> <div><input type="checkbox"/> SBEI THIRD MEMBER</div> <div><input type="checkbox"/> SBRCG CHAIRPERSON</div> <div><input type="checkbox"/> SBRCG MEMBER</div> <div><input type="checkbox"/> SBOC CHAIRPERSON</div> <div><input type="checkbox"/> SBOC VICE - CHAIRPERSON</div>	<div><input type="checkbox"/> SBOC THIRD MEMBER- SECRETARY</div> <div><input type="checkbox"/> CCS OPERATOR</div> <div><input type="checkbox"/> TECHNICAL PERSONNEL</div> <div><input type="checkbox"/> SUPPORT STAFF</div> <div><input type="checkbox"/> RCG MEMBER</div> <div><input type="checkbox"/> SUBSTITUTE</div>	
<div>Date</div>		<div>Executive Director</div> <div>Data Protection Officer (DPO)</div>

(To be accomplished in two (2) original copies)

