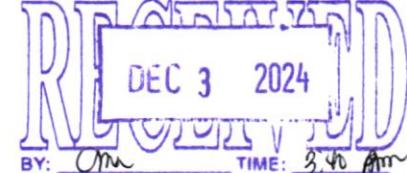


ITD



COMMISSION ON ELECTIONS

ITD - ADMIN



Republic of the Philippines  
COMMISSION ON ELECTIONS  
Manila

**RULES AND REGULATIONS ON  
THE ESTABLISHMENT OF  
INDIGENOUS PEOPLES (IP)  
ESTABLISHED PRECINCTS FOR  
ACCESSIBLE VOTING CENTER  
(AVC) AND SEPARATE POLLING  
PLACE (SPP) IN CONNECTION  
WITH THE MAY 12, 2025  
NATIONAL AND LOCAL  
ELECTIONS (NLE) AND  
BANGSAMORO AUTONOMOUS  
REGION IN MUSLIM MINDANAO  
PARLIAMENTARY ELECTIONS  
(BARMM PE) AND THE  
SUCCEEDING ELECTIONS**

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GARCIA, George Erwin M.,  
INTING, Socorro B.,  
CASQUEJO, Marlon S.,  
FEROLINO, Aimee P.,  
BULAY, Rey E.,  
MACEDA Jr., Ernesto Ferdinand P.  
CELIS, Nelson J.

Chairman  
Commissioner  
Commissioner  
Commissioner  
Commissioner  
Commissioner  
Commissioner

Promulgated: October 17, 2024

11075  
RESOLUTION NO. \_\_\_\_\_

**WHEREAS**, Section 22 of Article II of the Philippine Constitution states that, "The State recognizes and promotes the rights of indigenous cultural communities within the framework of national unity and development.;"

**WHEREAS**, the Commission on Elections (Commission for brevity) is the constitutional body mandated to conduct honest, orderly, peaceful and credible elections in the country and has continuously and tirelessly adopted policies of inclusivity towards the members of the vulnerable sectors, particularly the Indigenous Peoples (IPs);

**WHEREAS**, Section 154 of the Omnibus Election Code (Batas Pambansa Bilang 881), in part, provides that, "No designation of polling places shall be changed except upon written petition of the majority of the voters of the precinct or agreement of all the political parties or by resolution of the Commission upon prior notice and hearing.;"

**WHEREAS**, on December 4, 2019, the Commission on Elections in Minute Resolution No. 19-1134<sup>1</sup>, approved the creation of the Vulnerable Sectors Office (VSO) charged with the care of four (4) sectors: Senior Citizens, Persons With Disability, Persons Deprived of Liberty, and Indigenous Peoples. The VSO aims to ensure the sustainability of programs and projects, develop expertise on sector-based issues, and foster a comprehensive and synergistic approach in addressing the multifaceted concerns of these sectors in the context of elections;

**WHEREAS**, pursuant thereto, the VSO seeks to ensure electoral participation of IPs to address issues of discrimination, "hakot", and the inaccessibility of the voting centers to IP voters on election day, among others. In 2016, Accessible Voting Centers (AVCs) and Separate Polling Places (SPPs) were established in IP communities to provide exclusive polling places and voting centers for IP voters and IP communities in Oriental and Occidental Mindoro. In 2017, these were made permanent by virtue of Minute Resolution No. 17-0189<sup>2</sup>. Thereafter, IP voting precincts were likewise established in selected areas in Aurora, Bulacan, Palawan, Bukidnon, Davao del Norte, and South Cotabato. Record shows a considerable increase up to 89% in IP voter turn-out after the establishments of these voting systems for IPs. During the 2023 Barangay and *Sangguniang Kabataan* Elections, there are 98 IP established precincts in 44 AVCs and 53 IP established precincts in 39 SPPs nationwide; and

**WHEREAS**, there is a need to create more IP established precincts nationwide to further increase political participation among IP voters and encourage IP communities by providing them more access and preventing discrimination and intimidation during elections commonly experienced at the regular polling places.

**NOW THEREFORE**, pursuant to the powers vested in it by the Constitution, the Omnibus Election Code (*Batas Pambansa Bilang 881*), and other related election laws, the Commission **RESOLVED**, as it hereby **RESOLVES** to promulgate the following **RULES AND REGULATIONS ON THE ESTABLISHMENT OF INDIGENOUS PEOPLES (IP) ESTABLISHED PRECINCTS FOR ACCESSIBLE VOTING CENTER (AVC) AND SEPARATE POLLING PLACE (SPP) IN CONNECTION WITH THE MAY 12, 2025 NATIONAL AND LOCAL ELECTIONS (NLE) AND BANGSAMORO AUTONOMOUS REGION IN MUSLIM MINDANAO PARLIAMENTARY ELECTIONS (BARMM PE) AND THE SUCCEEDING ELECTIONS:**

## **PART I**

### **INTRODUCTORY PROVISIONS**

**SECTION 1. GENERAL PRINCIPLES.** – The Commission shall be guided by the following principles in implementing this Resolution:

- a. The Commission shall ensure that the procedure for the establishment or transfer of AVC or SPP are appropriate, accessible and easy to understand for IP voters;
- b. The right of IP voters or community to proper and timely notice of any changes to their polling places shall be enforced;

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<sup>1</sup> In the Matter of the Proposed Creation of a Vulnerable Sectors Office (VSO).

<sup>2</sup> In the Matter of the Indigenous Peoples Voting Project for the 2017 Barangay and *Sangguniang Kabataan* Elections, promulgated on April 4, 2017.

- c. The right of IP voters to reasonable accommodation or assistance shall be granted, especially to those who are illiterates, persons with disability, senior citizens and heavily pregnant;
- d. The right of IP voters to be assisted by a person of their own choice shall be enforced and protected; and
- e. The role of concerned government and non-government agencies and civil society organizations in implementing this Resolution is indispensable.

**SECTION 2. DEFINITION OF TERMS.** – As used in this Resolution, the term:

- a. **Automated Counting Machine (ACM)** – refers to the technology for counting of votes;
- b. **Barangay Precinct Map (BPM)** – refers to a sketch or drawing of a barangay with streets or street block or sitios the residents of which would belong to a particular precinct;
- c. **Clustered Precinct (CP)** – refers to a grouping of established precincts based on a clustering scheme adopted by the Commission for a particular election;
- d. **Established Precinct (EP)** – refers to the basic unit of territory established by the Commission for the purpose of voting;
- e. **Indigenous Cultural Communities/Indigenous Peoples (ICCs/IPs)** – refer to a group of people or homogenous societies identified by self-ascension and ascension by others, who have continuously lived as an organized community on communally bounded and defined territory, and who have, under claims of ownership since time immemorial, occupied, possessed and utilized such territories, sharing common bonds of language, customs, traditions and other distinctive cultural traits, or who have, through resistance to political, social and cultural inroads of colonization, non-indigenous religions and cultures, became historically differentiated from the majority of Filipinos;<sup>3</sup>
- f. **IP Voter** – refers to a registered voter belonging to ICCs/IPs and who has indicated in the Revised CEF 1-A (Application Form);
- g. **Polling Place** – refers to the place where the Electoral Board conducts its proceeding and where the voters cast their votes;
- h. **Separate Voting Room (SVR)** – refers to an adjoining (class) room exclusively devoted for IP voters belonging to C-SPP (Section 3 (ii) hereof); and
- i. **Voting Center** – refers to the building or place where the polling place is located (Section 3(m), Republic Act No. 8189<sup>4</sup>).

**PART II**

**ACCESSIBLE VOTING CENTER AND SEPARATE POLLING PLACE**

**SECTION 3. ACCESSIBLE VOTING CENTER AND SEPARATE POLLING PLACE.** – The following are the types of IP voting precincts:

<sup>3</sup> Section 3 (h), Definition of Terms, Republic Act No. 8371, promulgated on October 29, 1997.

<sup>4</sup> The Voter's Registration Act of 1996, promulgated on June 11, 1996.

- a. **ACCESSIBLE VOTING CENTER (AVC)** – refers to the established voting centers for IPs located near or in their communities where they shall cast votes on election day to address the issue on inaccessibility of the present voting center of the affected voters; and
- b. **SEPARATE POLLING PLACE (SPP)** – refers to a polling place established for IPs within a voting center to address the issue on discrimination in the present voting center of the affected voters. An SPP is either:
  - (i) **Exclusive – SPP (E-SPP)** – refers to a clustered precinct<sup>5</sup> within the voting center with 150 or more IP voters assigned.

An E-SPP shall be allocated its own Automated Counting Machine (ACM); and

- (ii) **Clustered – SPP (C-SPP)** – refers to a clustered precinct within the voting center with less than 150 IP voters voting in the same clustered precinct with regular voters. There shall be an adjoining **Separate Voting Room (SVR)** for IP voters of this clustered precinct.

The use of the term “SPP” shall refer to both E-SPP and C-SPP.

### **PART III**

#### **ESTABLISHMENT OF ACCESSIBLE VOTING CENTER (AVC)** **OR SEPARATE POLLING PLACE (SPP)**

**SECTION 4. MODES OF ESTABLISHMENT.** – A request for the establishment of an AVC or SPP shall commence through the following modes:

- a. Based on survey made by the Election Officer (EO) on the necessity of the same to the IP community.

A public hearing shall be conducted by the EO for purposes of determining the sentiments of the IP community and the necessity of the establishment of an AVC or SPP in the subject area. Proper notice shall be given to the affected IP voters in order to afford them an opportunity to participate in the public hearing. Notice may be coursing through the sitio leaders, the council of elders, or any existing structure of authority within the community; or

- b. Upon petition by the voters of the IP community themselves to the EO through the *Punong Barangay*.

There shall be a **petition or letter of request (Sulat Kahilingan)** from the **IP Sitio Leaders** addressed to the concerned EO and *Punong Barangay*, stating the reason/s for the request and the present and proposed voting centers. A copy of the Barangay Resolution shall be given to the concerned EO in order for him/her to schedule and conduct a consultative meeting for purposes of validating the request.

**SECTION 5. REQUIREMENTS FOR THE ESTABLISHMENT OF AVC OR SPP.** – A request for the establishment of AVC or SPP shall comply with the following requirements, as provided in the attached checklist (**Annex “A”**):

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<sup>5</sup> The rules on clustering of IP precincts provided for in Section 7 hereof shall be followed.

a. A certification of the EO, stating the conduct of public hearing/consultative meeting with the affected IP voters, Sitio Leaders, Council of Elders, or any existing structure of authority within the IP community, *Punong Barangay*, and the Indigenous People Mandatory Representative (IPMR), with the following attachments:

- (i) Proof of Notice on the conduct of public hearing/consultative meeting posted in Bulletin Boards in the Office of the Election Officer (OEO), Barangay Halls/Posts of the affected barangays, if there are any, and in the subject voting center/s;
- (ii) Minutes of public hearing/consultative meeting signed by the EO, *Punong Barangay*, and IPMR/Sitio Leader/member of the Council of Elders with attendance sheet; and
- (iii) Photos during the conduct of the public hearing or consultative meeting.

b. A copy of all accomplished **Consent Forms (Salaysay ng Pahintulot)** from the majority of IP voters that will be included in the AVC and SPP, signifying their consent on the transfer of their polling place<sup>6</sup>.

The Sitio Leaders, Council of Elders, or any existing structure of authority within the IP community, Indigenous People Mandatory Representative (IPMR) and the *Punong Barangay* may assist the EO to gather consent through signatures/thumbmarks of IP voters from the community during the public hearing/consultative meeting or as scheduled. A template for this purpose is attached herewith as **Annex “B”**;

- c. A copy of all Supplementary Data Forms or Revised CEF 1-A (Application Form) from the majority of IP voters that will be included in the AVC and SPP for purposes of establishing the identity of the voter as a member of IP community;
- d. A certification of the EO, 1) stating the authenticity or genuineness of the signatures affixed in the PCVL, and 2) confirming the identity and consent of the IP voters to be transferred in an AVC or SPP based on the list of IP registered voters prepared by the EO and the records in the COMELEC database, Revised CEF 1-A (Application Form) or Supplementary Data Form accomplished in the conduct of Special Satellite Registration, with the following format:
  - (i) Present precinct number of affected IP voters;
  - (ii) Number of IP voters per established precinct;
  - (iii) Number of IP voters with signatures/thumbmarks;
  - (iv) Number of IP voters whose signatures/thumbmarks are found authentic or genuine; and

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<sup>6</sup> Section 154 of the Omnibus Election Code. xxx No designation of polling places shall be changed except upon written petition of the majority of the voters of the precinct or agreement of all the political parties or by resolution of the Commission upon prior notice and hearing. xxx

Section 4 of Republic Act No. 8189 provides that “[t]he precinct assignment of a voter in the permanent list of voters shall not be changed or altered or transferred to another precinct without the express written consent of the voter.”

(v) Number of IP voters constituting the required majority of IP voters of the regular precinct.<sup>7</sup>

A template for this purpose is attached herewith as **Annex “C”**.

e. A certification of ocular inspection from the EO, stating that he/she conducted ocular inspection of the present and proposed voting center or (class)room/s for purposes of determining its accessibility, availability, conduciveness, and safety for the IP voters, or as provided in Section 2<sup>8</sup>, Article III of Resolution No. 11063.

Appended to the certification are the following:

- (i) Certification from the EO on the conduct of Ocular Inspection of the voting center or polling place where the AVC and SPP shall be established; and
- (ii) Photos of ocular inspection of the proposed voting center or (class)room and its name, as well as photos showing the present voting center and its name;
- f. A letter or certification from the principal/head/teacher-in-charge of the public school or other responsible officer of the Department of Education (DepEd) or Ministry of Basic, Higher, and Technical Education (MBHTE) of the BARMM or manager/administrator, signifying consent for the use of the public building, an available (class)room, or any other structure as a voting center or polling place; or

A certification from the *Punong Barangay* of the subject barangay signifying the use of the Tribal Hall as a voting center or polling place;

- g. A certification from the Office of the City/Municipal Engineer or the Office of the City/Municipal Planning and Development Coordinator, attesting to the estimated distances between the following:
  - (i) the present voting center and proposed AVC/s or SPP/s;
  - (ii) the community/sitio of the affected IP voters and the proposed AVC/s or SPP/s; and
  - (iii) the community/sitio of the affected IP voters and the present voting center;
- h. A certification from the City/Municipal Police Office, to further certify that there is peace and order in the subject area of the proposed voting center;

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<sup>7</sup> *Ibid.*

<sup>8</sup> SECTION 2. REQUIREMENTS FOR THE PROPOSED VOTING CENTER. – The proposed voting center must be:

- a. A public building, with more or less permanent structure. A private building may be used as a voting center if no public building is available within the affected sitio/purok/barangay. As much as possible, the designation of the private building shall impose no cost to the Commission;
- b. Located preferably within the sitio/purok/barangay where the affected voters are residing;
- c. Spacious enough to safely and conveniently accommodate all the affected voters;
- d. With accessible rooms located at the ground floor where the [persons with disability, senior citizens] and pregnant voters may be assigned on election day;
- e. Situated along a public road, for easy access thereto; and
- f. With sufficient facilities like comfort rooms and waiting area, among others.

- i. A proposed renumbering of precinct/s of the affected established precincts by the EO. The transfers to AVC or SPP shall undergo Election Registration Board hearing and approval; and
- j. A proposed Barangay Precinct Map/s.

**SECTION 6. RENUMBERING OF PRECINCTS TO BE ASSIGNED TO THE AVC OR SPP.** – The following guidelines shall be observed for the numbering of precincts to be assigned to an AVC or SPP in the Project of Precincts:

- a. Each established IP precinct shall have no more than 200 registered voters;
- b. For AVCs, the **first original/mother IP precinct** to be assigned therein shall use **IP1A** while its spin-off/daughter IP precincts shall use **1P1B, IPIC, IPID** and so on and so forth. The **SK IP precinct counterparts** shall use **SKI1A, SKI1B, SKI1C, SKI1D**, so on and so forth, respectively;
- c. For the **second, third** and so on IP precincts for AVC or SPP to be established within the same barangay **IP2A, IP3A** and so on, respectively, for the original/mother IP precinct shall be adopted, then **IP2B, IP2C** and so on and so forth, **IP3B, IP3C** and so on and so forth, respectively, for their spin-off/daughter IP precincts. The **SK IP precinct counterparts** shall use **SKI2A, SKI2B** and so on and so forth and **SKI3A, SKI3B**, so on and so forth, respectively; and
- d. For SPPs, the IP precinct shall use the next available spin-off/ daughter precinct number but replacing the zeroes with IP then followed by numerical numbers. For instance, the last precinct number in the voting center is 0005C, the IP precinct shall now be assigned **IP5D, IP5E, IP5F** and so on and so forth. In that case, future non-IP voters who shall be housed in the same voting center shall use 0005D, 0005E, 0005F and so on and so forth. **The SK IP precinct counterparts** shall use **SKI5D, SKI5E, SKI5F** and so on and so forth, respectively.

**SECTION 7. CLUSTERING OF IP PRECINCTS IN THE AVC AND SPP.** – Clustering of IP precincts in the AVC and SPP shall follow the guidelines provided for in Resolution No. 11008<sup>9</sup>, which shall be suppletory to Resolution No. 10965<sup>10</sup>, unless the VSO comes up with new guidelines for this purpose in succeeding elections.

**SECTION 8. REQUIREMENTS AFTER THE APPROVAL OF REQUEST FOR ESTABLISHMENT OF IP ESTABLISHED PRECINCTS FOR AVC OR SPP.** The following requirements shall then be complied by the concerned EO after the approval of his/her request for the establishment of AVC or SPP, and submitted to the VSO:

- a. Send written notice of the approved request to the affected voters and post copies of the approved request on the bulletin/transparency boards in the OEO, barangay halls of the affected barangays, if there are any, and in the subject voting centers;
- b. Furnish similar notices to representatives of local political parties, citizens' arms, civic organizations and other stakeholders;

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<sup>9</sup> Supplemental Guidelines for the Clustering of Established Precincts for the Vulnerable Sector Voters in Connection with the May 12, 2025 National and Local Elections (2025 NLE), promulgated on June 11, 2024.

<sup>10</sup> In the Matter of the Guidelines for the Clustering of Established Precincts in Connection with the May 12, 2025 National and Local Elections (2025 NLE), promulgated on January 17, 2024.

- c. Fill out the Amended Updated List of Voting Centers Form;
- d. Secure copies of barangay maps of the subject barangays from the City/Municipal Planning Development Office (C/MPDO) of the concerned city/municipality and convert them into barangay precinct maps (BPMs) by following the Election and Barangay Affairs Department (EBAD) Memorandum<sup>11</sup> dated February 4, 2021; and
- e. Submit compliance report, copies of notices sent/posted, duly accomplished Amended Updated List of Voting Centers Form and updated BPMs within six (6) days from receipt of the notice of approval from this Office.

## PART IV

### **TRANSFER TO AN EXISTING AVC OR SPP**

**SECTION 9. TRANSFERS TO AN EXISTING AVC OR SPP.** – IP voters who want to transfer to an already existing AVC or SPP shall undertake the following:

- a. **Transfers to the AVC** - IP voters shall undergo the usual process of transfer by filling up the form for transfer of registration, as provided under the Rules promulgated by the Commission. IP voters shall likewise accomplish the Revised CEF 1-A (Application Form), if appropriate.
- b. **Transfers to the SPP** - IP voters shall submit their written consent to the EO and accomplish the Revised CEF 1-A (Application Form), if appropriate.

The EO concerned shall verify the authenticity or genuineness of the signatures and the identity of the IP voters based on records in the COMELEC database or supplementary data form accomplished in the conduct of Special Satellite Registration.

The transfers to AVC and SPP shall undergo Election Registration Board hearing and approval.

**SECTION 10. TRANSFERS OF NON-IP VOTERS TO AVC OR SPP.** – Non-IP voters who are either: a) married to an IP voter and has already been living in the community; or b) has been working with or for the IP community and has already been residing in the community (i.e., teachers, missionaries) shall be allowed to transfer to a (existing) AVC or SPP.

The basis for said exception is the assumption that these non-IP voters have already been assimilated or considered part of the community, thus, their presence on election day in the AVCs or SPPs will not in any way intimidate or discriminate IP voters.

**SECTION 11. REQUEST FOR TRANSFER OF VOTING CENTERS AND CHANGE OR CORRECTION OF NAMES/ADDRESSES OF AVC OR SPP.** – All the pertinent provisions in Resolution No. 11063<sup>12</sup> shall be observed in the modes, requirements,

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<sup>11</sup>Guidelines in the Preparation or Updating of Barangay Precinct Maps Re Approved Transfer/Change/Correction of Names/Addresses/Locations of Voting Centers.

<sup>12</sup> In the Matter of the Guidelines for the Submission of Requests for Transfer of Voting Centers/Change/Corrections of Names/Addresses of Voting Centers in Connection with the May 12, 2025 National and Local Elections (NLE 2025) and Bangsamoro Autonomous Regions in Muslim Mindanao Parliamentary Elections (2025 NLE and BARMM PE) and Succeeding Elections, promulgated on September 16, 2024.

and procedures for request for transfer of voting center and change or correction of names/addresses of AVC or SPP, unless the EBAD comes up with new guidelines for this purpose in succeeding elections.

**However, in case a request is made to convert an existing SPP to an AVC, the provisions and requirements to establish an IP precinct for AVC provided in this Resolution shall be followed.**

## **PART V**

### **COMMON AND OTHER PROVISIONS**

**SECTION 12. ESTABLISHMENT OR TRANSFER OF AVC OR SPP AND CHANGE OR CORRECTION OF NAMES/ADDRESSES OF AVC OR SPP.** – All requests under this Resolution together with all its supporting documents shall be submitted to the Vulnerable Sectors Office (VSO) via official e-mail address at [vso@comelec.gov.ph](mailto:vso@comelec.gov.ph), pursuant to Sections 2<sup>13</sup> and 3<sup>14</sup>, Article VII of Resolution No. 11063, unless otherwise ordered by the Commission *En Banc*.

**SECTION 13. EVALUATION OF THE REQUEST AND ITS SUPPORTING DOCUMENTS.** – The VSO shall have the duty and responsibility to evaluate/assess the merits and completeness of all requests submitted under this Resolution, including all its supporting documents.

The VSO shall prepare a report on each request, which shall be submitted to the Office of the Commissioner-in-Charge (CIC) for VSO for approval and endorsement to the Commission *En Banc*.

A copy of the same report shall be furnished to the Office of the Vice CIC, Office of the Executive Director, the Office of the Deputy Executive Director for Operations, the Election and Barangay Affairs Department, the Information and Technology Department, Finance Services Department, Office of the Regional Election Director, Office of the Provincial Election Supervisor, and Office of the Election Officer for information and evaluation and purposes of updating the Project of Precincts and Voter's Databases and budgeting.

**SECTION 14. RE-SUBMISSION OF REQUEST FOR ESTABLISHMENT OF AVC OR SPP.** – All requests for establishment of AVC or SPP submitted to VSO which have been denied may be resubmitted for purposes of the next/subsequent elections, provided that all the requirements and supporting documents outlined in the applicable and pertinent provisions of this Resolution shall be attached to the requests.

**SECTION 15. ESTABLISHMENT OF MAKESHIFT OR TEMPORARY POLLING PLACES.** – Establishment of makeshift or temporary polling places shall be allowed in very isolated IP communities without any public school buildings or other structures, provided a request for the purpose shall be submitted by the EO. The request must state the reason/justification therefor and must be accompanied by

<sup>13</sup> SECTION 2. REQUEST FOR CREATION OF SPP/AVC OF IP VOTERS. – A request for creation of an SPP/AVC exclusively for IP/ICC voters pursuant to Resolution No. 10424, or any amendments thereto, if there are any, shall within the authority of the VSO.

<sup>14</sup> SECTION 3. REQUEST FOR TRANSFER OF SPP/AVC OF IP VOTERS. – A request for the transfer of an SPP/AVC or IP/ICC voters must:

- Comply with the requirements provided in Resolution No. 10424 and the pertinent provisions of this Resolution; and
- Be filed directly with the VSO.

reports of ocular inspection of the present voting center with photos. It shall likewise state who/what agency or organization will shoulder the expenses for the establishment of makeshift or temporary polling place. If the cost will be borne by the Commission, a breakdown of the amount must be appended to the request, subject to availability of funds and auditing rules and regulations. These shall be coordinated with the Procurement Management Department and Finance Services Department of this Commission.

## **PART VI**

### **MISCELLANEOUS PROVISIONS**

**SECTION 16. ADMINISTRATIVE SANCTION.** - Any field official who violates or fails to comply with the provisions of this Resolution shall constitute as a ground for administrative liability for dereliction of duty, malfeasance, misfeasance and/or nonfeasance in office and, if found guilty, the corresponding administrative penalty shall be imposed, after due notice and hearing, in coordination with the Personnel Department.

**SECTION 17. DATA REPOSITORY.** - The VSO, with the assistance of other concerned Departments/Offices of the Commission, shall be primarily responsible for the safekeeping and custody of all data, reports and any other documents submitted or gathered from the field offices relative to the implementation of this Resolution. The Election Officers shall retain the original copy for their files.

**SECTION 18. SUPPLEMENTARY CLAUSE.** - The other provisions of Resolution Nos. 11063, 11008, and other relevant Resolutions of the Commission, in so far as they are applicable and not otherwise inconsistent with this Resolution, shall remain in force and shall be suppletory to this Resolution.

**SECTION 19. REPEALING CLAUSE.** - Any previous Resolutions inconsistent herewith are hereby repealed.

**SECTION 20. SEPARABILITY CLAUSE.** - If any section or portion of this Resolution is declared illegal or invalid, the remaining provisions shall remain valid and effective.

**SECTION 21. DISSEMINATION.** - The Vulnerable Sectors Office shall furnish copies of this Resolution to the National Commission on Indigenous Peoples, to all concerned offices and departments in the Main Office of the Commission and to all Regional Election Directors, Provincial Election Supervisors and Election Officers, who shall in turn give this Resolution the widest dissemination to all citizens' arms, civic society organizations, if any, and other stakeholders within their respective jurisdictions.

**SECTION 22. PUBLICATION AND IMPLEMENTATION.** - The Education and Information Department and the Information Technology Department shall cause the publication of this Resolution in two (2) daily newspapers of general circulation in the Philippines and in the Commission website official website of the Commission, respectively.

The Vulnerable Sectors Office, Offices of Regional Election Director, Offices of the Provincial Election Supervisor and Offices of Election Officer, in coordination with the Office of the Executive Director, Office of the Deputy Executive Director for Operations, Election and Barangay Affairs Department, Procurement Management

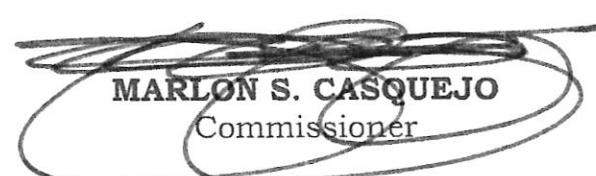
Department, Information Technology Department, Finance Services Department, and Personnel Department shall implement this Resolution.

**SECTION 23. EFFECTIVITY.** – This Resolution shall take effect immediately after its publication.

**SO ORDERED.**

GEORGE ERWIN M. GARCIA  
Chairman

  
SOCORRO B. INTING  
Commissioner

  
MARLON S. CASQUEJO  
Commissioner

  
AIMEE P. FEROLINO  
Commissioner

  
REV. E. BULAY  
Commissioner

  
ERNESTO FERDINAND P. MACEDA JR.  
Commissioner

  
NELSON J. CELIS  
Commissioner

#### CERTIFICATION

APPROVED for publication, October 17, 2024.

  
CONSUELO B. DIOLA  
Director IV  
Office of the COMELEC Secretary

This Resolution can be verified at this number (02)8527-2987 and e-mail address at [comsec@comelec.gov.ph](mailto:comsec@comelec.gov.ph).



Republic of the Philippines  
COMMISSION ON ELECTIONS  
VULNERABLE SECTORS OFFICE (VSO)



**Title** : Request for the creation of IP established precincts for AVC or SPP at [name of proposed voting center]  
**Sitio/Barangay** :  
**Municipality** :  
**Province** :  
**Region** :  
**Tribe** :  
**Name of EO** :  
**No. of voters** :  
**affected IP**  
**voters** :  
**Date**

	<b>Requirements and Attachments<sup>1</sup></b>	<b>Remarks</b>
	a) Petition or request letter from the Indigenous Peoples, coursing through the sitio leaders, the council of elders, or any existing structure of authority within the community	
	b) Barangay Resolution/s, if any/applicable	
	c) Conduct of Public Hearing/Consultative Meeting <sup>2</sup> <ul style="list-style-type: none"> <li>➤ Notice Public Hearing/Consultative Meeting</li> <li>➤ Minutes of Public Hearing/Consultative Meeting (with attendance sheet)</li> <li>➤ Photos during the conduct of Public Hearing/Consultative meeting</li> </ul>	
	d) Written consent on the transfer of polling place <sup>3</sup> <ul style="list-style-type: none"> <li>➤ Certification of the Election Officer on the authenticity of the signatures on the consent forms</li> </ul>	
	e) Accomplished Supplementary Data forms for purposes of establishing the identity of the voter as a member of IP community	

<sup>1</sup> Pursuant to COMELEC Resolution No. 11075, or Rules and Regulations on the Establishment of Indigenous Peoples (IP) Established Precincts for Accessible Voting Centers (AVCs) and Separate Polling Places (SPPs) for the May 12, 2025 National and Local Elections (2025 NLE), BARMM Parliamentary Elections (BPE), and the Succeeding Elections.

<sup>2</sup> Section 154 of the Omnibus Election Code.

<sup>3</sup> Section 4 of Republic Act No. 8189 provides that "[t]he precinct assignment of a voter in the permanent list of voters shall not be changed or altered or transferred to another precinct without the express written consent of the voter."



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**VULNERABLE SECTORS OFFICE (VSO)**



	<ul style="list-style-type: none"><li>➤ Certification of the Election Officer on the authenticity of the signatures on the Supplementary Data forms</li></ul>	
	f) Conduct of Ocular Inspection <ul style="list-style-type: none"><li>➤ Certification of Ocular Inspection of the voting center where the Separate Polling Place (SPP) or Accessible Voting Center (AVC) shall be established</li></ul>	
	<ul style="list-style-type: none"><li>➤ Photos of Ocular Inspection</li></ul>	
	<ul style="list-style-type: none"><li>➤ Letter or Certification from the concerned DepEd Official or administrator signifying consent for the use of a (class)room, school building or any other structure as a voting center or polling place.</li></ul> <p>In cases where a Tribal Hall shall be used as a voting center or polling place, Certification from the Punong Barangay of the subject barangay signifying the use of the Tribal Hall as an AVC or SPP.</p>	
	g) Certification from the Office of the City/Municipal Engineer stating or attesting to the estimated distances a) between the present voting center and proposed AVC/s or SPP/s, 2) between the community/sitio of the affected IP voters and the proposed AVC/s or SPP/s, and 3) between the community/sitio of the affected IP voters and the present voting center	
	h) Certification from the City/Municipal Police Office, to further certify that there is peace and order in the subject area of the proposed voting center	
	i) A certification from the City/Municipal Police Office, to further certify that there is peace and order in the subject area of the proposed voting center	
	j) Proposed renumbering of precinct/s of SPP/AVC	
	k) Proposed Barangay Precinct Map/s	

## Annex “B”



### Republic of the Philippines COMMISSION ON ELECTIONS

Office of the Election Officer  
[City/Municipality]  
Province of [ ]  
[email address]  
[office address]

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## SALAYSAY NG PAHINTULOT (Consent Form)

Ako si \_\_\_\_\_ edad \_\_\_\_\_, nakatira sa \_\_\_\_\_, botante sa presinto \_\_\_\_\_ ng paaralang \_\_\_\_\_, ay pumapayag na mailipat ang lugar ng aking pinagbobotohan sa itatalagang Accessible Voting Center (AVC)/ Separate Polling Place (SPP) ng Commission on Elections para sa aming mga katutubo o indigenous peoples dito sa aming Sitio/Purok \_\_\_\_\_, Barangay \_\_\_\_\_, Lungsod/Municipalidad ng \_\_\_\_\_, Probinsya ng \_\_\_\_\_. Ako ay pumapayag na:

- Ilipat ng presinto ng botohan (polling precinct); o
- Ilipat ng paaralan ng botohan (voting center).

Ang pahintulot na ito ay para sa nalalapit na \_\_\_\_\_ at sa mga sumusunod pang mga halalan.

Bilang pagpapatunay, aking inilalagay ang aking lagda o thumbmark sa salaysay na ito ngayong ika-\_\_\_\_ ng \_\_\_\_\_, 202\_\_\_\_ sa Lungsod/Municipalidad ng \_\_\_\_\_, Probinsya ng \_\_\_\_\_.

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BUONG PANGALAN AT LAGDA O THUMBMARK

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KALIWANG HINLALAKI KANANG HINLALAKI



**Republic of the Philippines**  
**COMMISSION ON ELECTIONS**  
 Office of the Election Officer  
 City/Municipality of [ ]  
 Province of [ ]  
 [email address] / [contact number]

### **C E R T I F I C A T I O N**

THIS IS TO CERTIFY that the signatures in the Consent Form (*Salaysay ng Pahintulot*) and Supplementary Data Forms of [number of IP registered voters in words] belonging to the \_\_\_\_\_ Tribe/s in Sitio \_\_\_\_\_, Barangay \_\_\_\_\_, [Name of City/Municipality], [Name of Province], [Region], were authentic and genuine based on records in the COMELEC database, to wit:

Present Precinct No.	Total No. of IP Voters (per precinct)	Total No. of IP Voters with Signature/Thumbmark	Total No. of Verified Signatures	Total No. of Signatures Required under Sec. 154 of the OEC <sup>1</sup>

This Certification is issued in compliance with the COMELEC Resolution No. 11075<sup>2</sup>, on the verification of authenticity or genuineness of the signatures/thumbmarks affixed in the attached Consent Form (*Salaysay ng Pahintulot*) and Supplementary Data Form, containing the list of Indigenous Peoples registered voters, as one of the requirements for the establishment of Accessible Voting Center or Separate Polling Place.

This \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_\_\_\_, in the City/Municipality of \_\_\_\_\_, Province of \_\_\_\_\_.

\_\_\_\_\_  
 Signature over Printed Name of the  
*Election Officer/Acting Election Officer*  
*Designation*

<sup>1</sup> Omnibus Election Code (Batas Pambansa Bilang 881).

<sup>2</sup> Rules and Regulations on the Establishment of Indigenous Peoples (IP) Established Precincts for Accessible Voting Centers (AVCs) and Separate Polling Places (SPPs) for the May 12, 2025 National and Local Elections (2025 NLE), BARMM Parliamentary Elections (BPE), and the Succeeding Elections.