



Republic of the Philippines
COMMISSION ON ELECTIONS
Intramuros, Manila

CONSOLIDATED RESOLUTION ON THE (1) RULES AND REGULATIONS ON THE PROHIBITIONS ON THE BEARING, CARRYING, OR TRANSPORTING OF FIREARMS AND OTHER DEADLY WEAPONS, INCLUDING EXPLOSIVES AND/OR THEIR COMPONENTS AND/OR CONTROLLED CHEMICALS, AND THE EMPLOYMENT, AVAILMENT OR ENGAGEMENT OF THE SERVICES OF SECURITY PERSONNEL OR BODYGUARDS DURING THE ELECTION PERIOD; (2) GUIDELINES ON THE ESTABLISHMENT AND OPERATION OF COMELEC CHECKPOINTS; AND (3) GUIDELINES ON THE DECLARATION OF ELECTION AREAS OF CONCERN AND THOSE TO BE PLACED UNDER COMELEC CONTROL AND OTHER SECURITY CONCERNS IN CONNECTION WITH THE MAY 12, 2025 NATIONAL AND LOCAL ELECTIONS AND BANGSAMORO AUTONOMOUS REGION IN MUSLIM MINDANAO PARLIAMENTARY ELECTIONS

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Promulgated: September 25, 2024

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RESOLUTION NO. 11067

WHEREAS, Section 261 (q) of B.P. Blg. 881 or the Omnibus Election Code of the Philippines, as amended, prohibits any person from carrying any firearms outside of his/her residence or place of business during the Election Period, unless authorized by the Commission, *to wit*:

"Sec. 261. Prohibited Acts. - The following shall be guilty of an election offense:

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(q) Carrying firearms outside residence or place of business. - Any person who, although possessing a permit to carry firearms, carries any firearms outside his residence or place of business during the election period, unless authorized in writing by the Commission: Provided, That a motor vehicle, water or air craft shall not be considered a residence or place of business or extension hereof.

This prohibition shall not apply to cashiers and disbursing officers while in the performance of their duties or to persons who by nature of their official duties, profession, business or occupation habitually carry large sums of money or valuables."

WHEREAS, Sections 32 and 33 of Republic Act (R.A.) No. 7166¹ prohibit the bearing, carrying or transporting of firearms or other deadly weapons in public places and the employment, availment or engagement of the services of security personnel or bodyguards during the Election Period, unless authorized by the Commission, *to wit:*

"Section 32. Who May Bear Firearms. - During the election period, no person shall bear, carry or transport firearms or other deadly weapons in public places, including any building, street, park, private vehicle or public conveyance, even if licensed to possess or carry the same, unless authorized in writing by the Commission. The issuance of firearms licenses shall be suspended during the election period.

Only regular members or officers of the Philippine National Police, the Armed Forces of the Philippines and other enforcement agencies of the Government who are duly deputized in writing by the Commission for election duty may be authorized to carry and possess firearms during the election period: Provided, That, when in the possession of firearms, the deputized law enforcement officer must be: (a) in full uniform showing clearly and legibly his name, rank and serial number which shall remain visible at all times; and (b) in the actual performance of his election duty in the specific area designated by the Commission.

Section 33. Security Personnel and Bodyguards. - During the election period, no candidate for public office, including incumbent public officers seeking election to any public office, shall employ, avail himself of or engage the services of security personnel or bodyguards, whether or not such bodyguards are regular members or officers of the Philippine National Police, the Armed Forces of the Philippines or other law enforcement agency of the Government: Provided, That, when circumstances warrant, including but not limited to threats to life and security of a candidate, he may be assigned by the Commission, upon due application, regular members of the Philippine National Police, the Armed Forces of the Philippines or other law enforcement agency who shall provide him security for the duration of the election period. The officers assigned for security duty to a candidate shall be subject to the same requirement as to wearing of uniforms prescribed in the immediately preceding section unless exempted in writing by the Commission.

If at any time during the election period, the ground for which the authority to engage the services of security personnel has been granted shall cease to exist or for any other valid cause, the Commission shall revoke the said authority."

¹ An Act Providing for Synchronized National and Local Elections and for Electoral Reforms, Authorizing Appropriations Therefor, and for Other Purposes.

WHEREAS, it is the policy of the Commission to strictly enforce Section 261 (q) of the Omnibus Election Code, as well as Sections 32 and 33 of R.A. No. 7166 during the Election Period;

WHEREAS, following COMELEC Resolution No. 10999, the Election Period and the period of prohibition on the bearing, carrying, or transporting of firearms and other deadly weapons, including explosives and/or their components and/or controlled chemicals, and the employment, availment or engagement of the services of security personnel or bodyguards in connection with the May 12, 2025 National and Local Elections and Bangsamoro Autonomous Region in Muslim Mindanao (BARMM) Parliamentary Elections shall be from **January 12, 2025 to June 11, 2025**;

WHEREAS, to effectively implement the prohibition on the bearing, carrying, or transporting of firearms and other deadly weapons, including explosives and/or their components and/or controlled chemicals, during the Election Period, the Commission recognizes the necessity of promulgating guidelines and instructions consistent with Philippine National Police (PNP) Standard Operating Procedures, and rules and regulations, relative to the establishment and operation of COMELEC checkpoints, and the conduct of preliminary examination for the above mentioned election offense;

WHEREAS, Sections 52 (a) and (b) of the Omnibus Election Code provide that the Commission has the power to exercise direct and immediate supervision and control over national and local officials or employees, including members of any national or local law enforcement agency and instrumentality of the government required by law to perform election duties for the purpose of ensuring the holding of free, orderly and honest elections, *to wit*:

“Section 52. Powers and Functions of the Commission on Elections. – In addition to the powers and functions conferred upon it by the Constitution, the Commission shall have exclusive charge of the enforcement and administration of all laws relative to the conduct of elections for the purpose of ensuring free, orderly and honest elections, except as otherwise provided herein and shall:

(a) Exercise direct and immediate supervision and control over national and local officials or employees, including members of any national or local law enforcement agency and instrumentality of the government required by law to perform duties relative to the conduct of elections. In addition, it may authorize CMT cadets eighteen years of age and above to act as its deputies for the purpose of enforcing its orders.

The Commission may relieve any officer or employee referred to in the preceding paragraph from the performance of his duties relating to electoral processes who violates the election law or fails to comply with its instructions, orders, decisions or rulings, and appoint his substitute. Upon recommendation of the Commission, the corresponding proper authority shall suspend or remove from office any or all of such officers or employees who may, after due process, be found guilty of such violation or failure.

(b) During the period of the campaign and ending thirty days thereafter, when in any area of the country there are persons committing acts of terrorism to influence people to vote for or against any candidate or political party, the Commission shall have the power to authorize any member or members of the Armed Forces of the Philippines, the National Bureau of Investigation, the Integrated National Police or any similar

agency or instrumentality of the government, except civilian home defense forces, to act as deputies for the purpose of ensuring the holding of free, orderly and honest elections."

NOW, THEREFORE, pursuant to the powers vested in it by the Constitution, the Omnibus Election Code of the Philippines, R.A. Nos. 6646 and 7166, and other election laws, the Commission RESOLVED, as it hereby RESOLVES, to promulgate the following rules and regulations, and guidelines to implement Sections 52 (a) and (b), and 261 (q) of the Omnibus Election Code, and Sections 32 and 33 of R.A. No. 7166 in connection with the May 12, 2025 National and Local Elections and BARMM Parliamentary Elections:

A.
INTRODUCTORY PROVISIONS

RULE I
DEFINITION OF TERMS

SECTION 1. *Definition of Terms.* – As used in this Resolution:

- a) *Accessories* refer to parts of a firearm which may enhance or increase the operational efficiency or accuracy of a firearm but will not constitute any of the major or minor internal parts thereof such as, but not limited to, laser scope, telescopic sight, and sound suppressor or silencer.
- b) *AFP* refers to the Armed Forces of the Philippines.
- c) *Airsoft Guns/Airguns* refer to a battery, electric, spring, or gas powered/operated replica firearm that discharge plastic, rubber, or metal projectiles using energy from compressed air or gas.
- d) *Ammunition* refers to any: (i) complete unfixed/unfired unit consisting of a bullet, gunpowder, cartridge case, and primer or loaded shell for use in any firearm as defined under R.A. No. 10591 or the *Comprehensive Firearms and Ammunition Regulation Act*; (ii) bullet, shell, shot, shrapnel, or any projectile intended to be discharged by means of expansive force of gases from burning gunpowder or other form of combustion or any similar instrument or implement; or (iii) material intended to be fired, scattered, dropped or detonated from any weapon such as bombs or rockets.
- e) *Antique Firearm* - refers to any: (1) firearm which was manufactured at least seventy-five (75) years prior to the current date but not including replicas; (2) firearm which is certified by the National Museum of the Philippines to be curio or relic of museum interest; or (3) any other firearm which derives a substantial part of its monetary value from the fact that it is novel, rare, bizarre or because of its association with some historical figure, period or event.
- f) *Blacklisting* refers to an administrative penalty disqualifying a person or an entity for a given period from being authorized to bear, carry, or transport firearms and other deadly weapons, including their components and/or controlled chemicals.

- g) **CBFSC** refers to the Committee on the Ban on Firearms and Security Concerns.
- h) **Certificate of Authority (CA)** refers to the certificate issued by the CBFSC to qualified applicants giving them the authority to: (i) bear or carry firearms or other deadly weapons; (ii) employ, avail or engage the services of security personnel or bodyguards; and (iii) transport or deliver firearms and/or their parts, ammunition and/or their components, and explosive and/or their components and/or controlled chemicals.
- i) **Certificate of Firearm Registration (CFR)** refers to the certificate issued by the PNP, particularly its Firearms and Explosives Office (FEO), as proof that the firearm is lawfully registered to a licensed citizen or juridical entity and duly recorded within its system.
- j) **Checkpoint** refers to a place or point established by the AFP, PNP, and/or the Philippine Coast Guard (PCG) where people are stopped and asked questions and vehicles are examined for the purpose of enforcing laws, rules, and regulations, or when there is a need to arrest a criminal or fugitive from justice.
- k) **COMELEC Control** refers to the status wherein the Commission places a political division, subdivision, unit or area under its immediate and direct control and supervision upon determination that the peace and order situation therein will affect the conduct of elections.
- l) **Commission** refers to the Commission on Elections.
- m) **Controlled Chemicals** refer exclusively to chlorates, nitrates, nitric acid, and such other chemicals categorized under Section 3.1 of the *Implementing Rules and Regulations on Controlled Chemicals Pursuant to Section 4-C to 4-F of PD No. 1886, as Amended by RA No. 9516*, that can be used for the manufacture of explosives and explosive ingredients, where the explosive is capable or is intended to be made capable of producing destructive effect on contiguous objects or causing injury or death to any person.
- n) **Deadly Weapons** include hand grenades or other explosives including their components and/or controlled chemicals, except pyrotechnics.
- o) **Duty Detail Order (DDO)** refers to the written order/schedule/assignment issued to a private security personnel by the licensee of the Private Security Agency (PSA), or administrative/resource operations manager of security, detective service, deployment of Private Security Professional (PSP) and with the corresponding issuance of agency-owned firearms.

Special Duty Detail Order (SDDO) refers to a written order issued by the PNP Chief or his/her authorized representative to allow a PSA to deploy protection agents as the PNP Police Security and Protection Group (PSPG) may define.
- p) **Election Areas of Concern** refers to a political division, subdivision, unit or area, which based on a determined set of parameters and circumstances as provided in this Resolution, has been identified by the AFP and PNP, and upon

recommendation of the CBFSC, declared by the Commission *En Banc* as subject of concern.

- q) ***Election Duty*** refers to the service performed by persons appointed or deputized by the Commission to render election-related service.
- r) ***Election Period*** refers to the period prescribed in Resolution No. 10999 which, for purposes of the May 12, 2025 National and Local Elections and BARMM Parliamentary Elections, shall be from **January 12, 2025 to June 11, 2025**.
- s) ***Electoral Activities*** refer to activities that must be performed or administered by the Commission relative to the conduct of elections such as, but not limited to, national conventions and filing of certificates of candidacies;
- t) ***Entertainment Industry and the Performing Arts*** refer to the industry that controls the distribution and manufacture of mass media entertainment and/or the medium of art that is performed for an audience.
- u) ***Explosive*** refers to substance or agent, including the components and raw materials thereof, capable by chemical reaction of producing gas at such a temperature and pressure and at such a speed as to cause damage to the surroundings, and/or as defined under pertinent laws.
- v) ***FEO*** refers to the Firearms and Explosives Office of the PNP.
- w) ***Firearm*** refers to any handheld or portable weapon, whether a small arm or light weapon, that expels or is designed to expel a bullet, shot, slug, missile or any projectile, which is discharged by means of expansive force of gases from burning gunpowder or other form of combustion or any similar instrument or implement, wherein the barrel, frame or receiver is considered a firearm.

The term shall include airguns, airsoft guns, antique firearms, and imitation firearms in whatever form that can cause an ordinary person to believe that they are real, including the parts thereof, as defined herein and in R.A. No. 10591 or the *Comprehensive Firearms and Ammunition Regulation Act*, and/or other pertinent laws.
- x) ***Imitation Firearms*** refer to a replica of a firearm, or other device that is substantially similar in coloration and overall appearance to an existing firearm as to lead a reasonable person to believe that such imitation firearm is a real firearm.
- y) ***Joint Security Control Centers (JSCCs)*** refer to the **Regional Joint Security Control Centers (RJSCCs), Provincial Joint Security Control Centers (PJSCCs) and, City/Municipal Joint Security Control Centers (C/MJSCCs)**.
- z) ***Law Enforcement*** refers to the act of government agencies or units including their officials and employees in actually and directly enforcing laws, maintaining public order, managing public safety, and upholding the rule of law, through prevention and investigation of crimes, and apprehension of offenders.
- aa) ***Letter Order (LO) or Mission Order (MO)*** refers to a written directive or order issued by the authorized representatives of the PNP (for LOs), or the AFP or other law enforcement agencies (for MOs) allowing their respective members occupying

regular *plantilla* positions and performing actual law enforcement functions to carry their government-issued firearms in furtherance of official duties and functions within and outside their areas of responsibility, in lieu of a Permit to Carry Firearms Outside Residence (PTCFOR).

- bb) ***License to Exercise Security Profession (LESP)*** refers to a permit issued by the PNP Chief or the duly authorized representative, recognizing a natural person to be qualified to perform the duties as security professional or training personnel
- cc) ***License to Own and Possess Firearms (LTOPF)*** refers to the written authority to own and possess firearm or firearms and ammunitions granted by the PNP Chief, through the FEO, to a qualified individual or juridical entity as provided under R.A. No. 10591 or the *Comprehensive Firearms and Ammunition Regulation Act*.
- dd) ***Light Weapons*** refer to (i) Class-A light weapons which refer to self-loading pistols, rifles and carbines, submachine guns, assault rifles, and light machine guns not exceeding caliber 7.62 mm which have fully automatic mode; or (ii) Class-B light weapons designed for use by two (2) or more persons serving as a crew, or rifles and machine guns exceeding caliber 7.62 mm such as heavy machine guns, handheld under barrel and mounted grenade launchers, portable anti-aircraft guns, portable anti-tank guns, recoilless rifles, portable launchers of anti-tank missile and rocket systems, portable launchers of anti-aircraft missile system, and mortars of a caliber of less than 100 mm.
- ee) ***Long Certificate of Registration (LCR)*** refers to licenses issued to government agencies or offices, government-owned or -controlled corporations or local government units for firearms to be used by their officials and employees who are qualified to possess firearms as provided under R.A. No. 10591 or the *Comprehensive Firearms and Ammunition Regulation Act*, excluding security guards.
- ff) ***Major Parts or Components of a Firearm*** refer to the barrel, slide, frame, receiver, cylinder or bolt assembly. The term also includes any part or kit designed and intended for use in converting a semi-automatic burst to a full automatic firearm.
- gg) ***Minor Parts of a Firearm*** refer to the parts of the firearm other than the major parts which are necessary to effect and complete the action of expelling a projectile by way of combustion, except those classified as accessories.
- hh) ***Performance/Production/Show*** interchangeably refers to the creation of a show which includes the production or the entire process of putting a performance, and the actual execution thereof.
- ii) ***Permit to Carry Firearm Outside of Residence (PTCFOR)*** refers to the written authority issued to a licensed citizen by the PNP Chief through the PTCFOR Secretariat, which entitles such person to carry the registered or lawfully issued firearm outside of the residence for the duration and purpose specified in the authority.
- jj) ***PNP*** refers to the Philippine National Police.
- kk) ***PSPG*** refers to the Police Security and Protection Group of the PNP.

- ll) **Private Security Professional** refers to a person who is issued a valid LESP of any classification or category, issued by the designated government agency after satisfying all the qualifications and requirements set forth by pertinent laws and rules. It includes security watchmen, security guards, security officers, personal security escorts, private investigators, training officers and directors, K9 handlers, K9 administrators, K9 evaluators, K9 trainers, kennel masters and other certified or licensed security service providers rendering or performing security, investigation, security escorting services, security hardware planners and systems designers, security hardware operators, security managers, security consultants whether employed by private security agencies, private corporations, government agencies or independently practicing or providing professional security services.
- mm) **Private Security Services Provider (PSSP)** refers to a Private Security Agency (PSA), Company Guard Force (CGF), Government Security Force (GSF), or Private Security Training Agencies (PSTAs) as defined under R.A. No. 11917 or the *Private Security Services Industry Act*, and/or other pertinent laws.
- nn) **Residence or Place of Business** refers to the place/s of abode as indicated in the LTOPF, location as indicated in the CFR, and/or the registered business office of the registered owner of the firearm/s, which shall be the place/location where the firearm/s shall be kept.
- oo) **Senior Officers** refer to the officers of the AFP, PNP, PCG, and Bureau of Fire Protection (BFP) not lower than Colonel or equivalent rank.
- pp) **Shooting Range** refers to a facility established for the purpose of firearms training and skills development, firearm testing, as well as for sports competition shooting either for the exclusive use of its members or open to the general public, duly registered with or accredited in good standing by the FEO.
- qq) **Small Arms** refer to firearms intended to be primarily designed for individual use or that which is generally considered to mean a weapon intended to be fired from the hand or shoulder, which are not capable of fully automatic bursts of discharge, such as:
- i. Handgun is a firearm intended to be fired from the hand, which includes:
 1. Pistol is a hand-operated firearm having a chamber integral or permanently aligned with the bore which may be self-loading; and
 2. Revolver is a hand-operated firearm with a revolving cylinder containing chambers for individual cartridges.
 - ii. Rifle is a shoulder firearm or designed to be fired from the shoulder that can discharge a bullet through a rifled barrel by different actions of loading, which may be classified as lever, bolt, or self-loading; and
 - iii. Shotgun is a firearm designed, made, and intended to fire a number of ball shots or a single projectile through a smooth bore by the action or energy from burning gunpowder.

- rr) *SOSIA* refers to the Supervisory Office for Security and Investigation Agencies of the PNP.
- ss) *Temporary Authority-Security Detail (TA-SD)* refers to the temporary certificate of authority to employ, avail or engage the services of security personnel or bodyguards issued by the RJSCC to qualified public officials and private individuals. It is valid for a non-extendible period of thirty (30) days only.
- tt) *Theatrical Property* refers to any object used on stage or screen during performance/production/show.
- uu) *Threat Assessment Certificate* refers to a document issued by the PNP stating the result of its investigation/validation conducted to ascertain the truthfulness of the existence of threat to an individual. For purposes of this Resolution, the threat must be directed to the applicant, and not against his/her property.

RULE II

THE COMMITTEE ON THE BAN ON FIREARMS AND SECURITY CONCERNS

SECTION 2. *The CBFSC.* - The Committee in the Commission responsible for the implementation of the prohibitions on the bearing, carrying or transporting of firearms and other deadly weapons, and the employment, availment or engagement of security personnel during the Election Period; identification, declaration, and monitoring of Election Areas of Concern and those to be placed under COMELEC Control; and assessment and mapping out of security plans and preparations relative to every aspect of electoral activities. It shall have direct control, supervision, and oversight over the R/P/C/MJSCC, and be composed of:

- a. a Commissioner, as CBFSC Chairperson;
- b. a Senior Officer of the PNP not lower than Police Brigadier General, as CBFSC Member and the Representative of the PNP to the CBFSC; and
- c. a Senior Officer of the AFP not lower than Brigadier General or Commodore, as the CBFSC Member and the Representative of the AFP to the CBFSC.

The AFP and PNP Representatives to the CBFSC shall each provide two (2) alternates who, in case of unavailability, can act on their behalf, respectively. The alternates need not be a Senior Officer of equal rank, provided that the AFP and PNP Representatives exercise direct responsibility over their respective alternates. The names of the alternates shall be submitted to the CBFSC not later than three (3) weeks before the start of filing of applications for the issuance of CA on **November 18, 2024**.

An alternate shall assume the position of AFP or PNP Representative in an acting capacity at least one (1) week prior to the retirement or vacancy, or immediately in case of reassignment, of the AFP or PNP Representative, as the case may be, until such time that a Senior Official with the required qualification has been designated by the concerned agency to act as its permanent Representative to the CBFSC. The AFP and PNP shall notify the CBFSC Chairperson of the effectivity of the assumption.

The CBFSC shall be assisted by the CBFSC Director, and be composed of two (2) permanent units: (1) Operations Unit; and (2) Security Concerns Unit.

The Operations Unit shall be composed of four (4) sub-units: (1) CBFSC Secretariat; (2) Evaluation Team; (3) Election Checkpoints Team; and (4) Policy Team. The Operations Unit shall manage the process of receiving and evaluating of applications for CAs, oversee the implementation and operation of COMELEC Checkpoints, and be responsible in the formulation, analysis, and development of policies and programs, particularly in the streamlining, automating, and modernizing/innovating the overall process and operations of the CBFSC.

The Security Concerns Unit shall be responsible in coordinating with government agency partners for the implementation of the necessary leg work concerning the identification, declaration, and monitoring of Election Areas of Concern and those to be placed under COMELEC Control; and assessment and mapping out of security plans and preparations relative to every aspect of electoral activities.

In addressing security concerns, the CBFSC shall also be supported by the PCG, BFP, National Intelligence Coordinating Agency (NICA), and other deputized government agencies as provided in this Resolution or subsequent Resolutions. The PCG, BFP, and NICA shall designate their respective representative to act on their behalf:

- a. a Senior Officer of the PCG not lower than Commodore;
- b. a Senior Official of the BFP not lower than a National Head Quarters Director of Directorates; and
- c. a Senior Official of the NICA not lower than a Director.

The PCG, BFP, and NICA shall likewise designate two (2) alternates who, in case of unavailability, shall act on their behalf.

The representative or alternates of the PCG, BFP and NICA when needed/invited shall attend the meetings of the CBFSC. The names of the representatives and alternates shall be submitted to the CBFSC immediately upon the promulgation of this Resolution.

SECTION 3. Powers of the CBFSC. - The Commission, through the CBFSC, and in accordance with the provisions of this Resolution, shall have the sole and exclusive authority to:

- a. issue CAs or Notices of Denial for the:
 - i. bearing or carrying of firearms or other deadly weapons; or
 - ii. employment, availment or engagement of the services of security personnel or bodyguards; or
 - iii. transport or delivery of firearms and/or their parts, ammunition and/or their components, and explosives and/or their components and/or controlled chemicals;

- b. grant authority and/or full exemption to certain government agencies, officials, and personnel;
- c. revoke CAs or the grant of full exemptions;
- d. manage security and other security-related concerns relative to every aspect of electoral activities;
- e. review all actions undertaken by any R/P/C/MJSCC in the implementation of this Resolution; and
- f. others as may be determined by the Commission.

RULE III
THE REGIONAL, PROVINCIAL, CITY AND MUNICIPAL
JOINT SECURITY CONTROL CENTERS (R/P/C/MJSCCs)

SECTION 4. *The RJSCC.* - The RJSCC shall be composed of the following:

- a. Regional Election Director, as head;
- b. Regional Director, PNP Police Regional Office, as member; and
- c. Either the Division or Brigade Commander with the highest rank designated by the AFP, as member.

The RJSCC shall be assisted by a Secretariat composed of a representative from Office of the Regional Election Director, and representatives from the PNP Police Regional Office and the AFP Battalion.

SECTION 5. *The PJSCC.* - The PJSCC shall be composed of the following:

- a. Provincial Election Supervisor, as head;
- b. Provincial Director, PNP Police Provincial Office, as member; and
- c. Either the Battalion Commander of the AFP or the highest-ranking officer in the area as may be designated, as members.

The PJSCC shall be assisted by a Secretariat composed of a representative from the Office of the Provincial Election Supervisor, and representatives from the PNP Police Provincial Office and the AFP assigned in the province.

SECTION 6. *Composition of the C/MJSCC* - The C/MJSCC shall be composed of the following:

- a. City/Municipal Election Officer, as head;
- b. City/Municipal Chief of Police of the PNP, as member; and

- c. The highest-ranking AFP officer in the area, as may be designated, as members.

SECTION 7. *Function.* - The R/P/C/MJSCC shall be responsible for the implementation of the prohibitions on the bearing, carrying, or transporting of firearms and other deadly weapons, and the employment, availment or engagement of security personnel during the Election Period, implementation of COMELEC Control, and assessment, mapping out, and/or implementation of security plans and preparations relative to every aspect of electoral activities within their respective regions, provinces, cities/municipalities, which includes, but not limited to, information dissemination and compliance monitoring.

The RJSCC shall exercise oversight functions over the PJSCCs in its region, and the PJSCC over the C/MJSCCs in its province.

The R/P/C/MJSCCs shall convene at least two (2) months prior to the start, and as often as needed until the end of the Election Period.

B.

RULES AND REGULATIONS ON THE PROHIBITION ON THE BEARING, CARRYING, OR TRANSPORTING OF FIREARMS AND OTHER DEADLY WEAPONS, INCLUDING EXPLOSIVES AND/OR THEIR COMPONENTS AND/OR CONTROLLED CHEMICAL, AND PROHIBITION ON THE EMPLOYMENT, AVAILMENT OR ENGAGEMENT OF THE SERVICES OF SECURITY PERSONNEL OR BODYGUARDS

**RULE IV
GENERAL PROVISIONS**

SECTION 8. *Prohibited Acts.* - During the Election Period:

- a. No person shall bear or carry firearms or other deadly weapons outside of his/her residence or place of business, and in all public places, including any building, street, park, and in private vehicles or public conveyances, even if he/she is licensed or authorized to possess or to carry the same, unless authorized by the Commission, through the CBFSC in accordance with the provisions of these Rules and Regulations.
- b. No person shall employ, avail him/herself or engage the services of security personnel or bodyguards, whether or not such security personnel or bodyguards are regular members or officers of the AFP, PNP, other law enforcement agencies of the government or from a PSSP, unless authorized by the Commission, through the CBFSC, in accordance with the provisions of these Rules and Regulations.
- c. No person or entity shall transport and deliver firearms and/or their parts, ammunitions and/or their components, and explosives and/or their components and/or controlled chemicals, unless authorized by the Commission, through the CBFSC, in accordance with the provisions of these Rules and Regulations.

SECTION 9. *Suspension of PTCFORs and LOs/MOs.* - Any PTCFOR, LO or MO issued by the PNP Chief, AFP Chief of Staff, Commanding General or Flag Officer in Command of the different branches of the AFP and their sub-units, or their duly authorized

representatives, or any other head of the government law enforcement agency are hereby declared suspended, ineffective, and without force and effect during the Election Period, unless properly covered by a CA duly issued by the CBFSC or otherwise provided in these Rules and Regulations.

RULE V THE EVALUATION TEAMS

SECTION 10. *The Evaluation Teams* – The Evaluation Teams under the CBFSC shall be composed of personnel directed by the Commission, AFP, and PNP to assist the CBFSC to evaluate applications for CA and submit corresponding recommendations thereon.

For this purpose, the COMELEC Evaluation Team shall be composed of the selected lawyers and staff of the Commission's Law Department to be supervised by the Overall Supervising Evaluator.

On the other hand, the PNP Evaluation Team shall be composed of the personnel duly designated by the PNP Chief or by the PNP Representative to the CBFSC, to be composed by officers and personnel from the PNP Directorate for Operations; Civil Security Group, particularly from FEO and SOSIA; PTCFOR Secretariat; and the PSPG. The PNP Evaluation Team shall be under the direct control and supervision of the PNP Representative to the CBFSC, and shall be the sole custodian of all information related to PTCFORs, firearms registration, and other firearms licenses and permits issued by the PNP, as well as all data and information pertaining to the PNP.

The AFP Evaluation Team shall be composed of the commissioned and non-commissioned officers of the AFP duly designated by the AFP Chief of Staff, the Deputy Chief of Staff for Operations (OJ3), or the AFP Representative to the CBFSC and thereafter, be under the direct control and supervision of the AFP Representative to the CBFSC. It shall be the sole custodian of all information related to firearms and personnel of the AFP, as well as all data/information in relation to the said agency.

The AFP and PNP Evaluation Teams shall have their respective Team Leaders who shall have the duty of ensuring the efficient and accurate processing of applications endorsed by the CBFSC Secretariat and timely accomplishment of assigned tasks, as well as direct supervision over their respective personnel assigned at the CBFSC and shall be responsible for the following:

- a. distribution for evaluation of the applications for CA as received by the CBFSC Secretariat to the different units of the AFP and PNP Evaluation Teams;
- b. monitoring of the timely release of all evaluated applications;
- c. monitoring of the different units and the shifting of its personnel;
- d. custody and safekeeping of all received applications and related documents;
- e. compliance with R.A. No. 10173 or the *Data Privacy Act of 2012*, as implemented by the Data Privacy Management Program of the Commission; and

- f. acting as focal person in case the Overall Supervising Evaluator needs to coordinate with their respective Evaluation Team.

The AFP and PNP shall submit the list of names of all their members as well the Team Leaders of their respective Evaluation Team not later than ten (10) days before the start of the period for filing of applications for the issuance of CA. Should there be any changes in the membership of the respective Evaluation Team, the AFP and PNP shall notify and submit the names of the new members to the CBFSC Chairperson, upon assumption.

RULE VI CERTIFICATE OF AUTHORITY AND THEIR CATEGORIES

SECTION 11. *Certificate of Authority (CA).* -

- a. The CA is issued by the CBFSC to qualified applicants giving them the authority to:
 - i. bear or carry firearms or other deadly weapons;
 - ii. employ, avail or engage the services of security personnel or bodyguards; and
 - iii. transport or deliver firearms and/or their parts, ammunition and/or their components, and explosives and/or their components and/or controlled chemicals.
- b. The Chairman of the Commission shall in meritorious and urgent cases be authorized to grant exemptions from the bearing, carrying and transporting of firearms or other deadly weapons including issuances of Certificate of Authority to perform i, ii, and iii of the preceding provision, provided that the applicant shall still submit the application form and documentary requirements for the issuance of CA and the issued CAs under this authority of the Chairman shall still be submitted to the CBFSC for recording purposes. Furthermore, this authority of the Chairman shall only be for the purposes of the 2025 National and Local Elections.

SECTION 12. *Categories of CA.* - CAs are categorized, as follows:

- a. **Certificate of Authority - Law Enforcement Agencies (CA-LEA)** is issued to the AFP, PNP, PCG, and other government departments, agencies, offices, bureaus, commissions, and tribunals, specifically limited to and covering only personnel in the active regular *plantilla* of the said agencies, actually and directly performing law enforcement and/or security functions and/or election duties, and are receiving regular compensation for the said services rendered therein, excluding consultants, part-time, temporary, contractual, casual or job order employees, or confidential agents, employees or personnel, as well as those under contracts of service, whether or not receiving compensation from the Government of the Republic of the Philippines for services rendered.

- b. **Certificate of Authority - Diplomatic Missions (CA-DM)** is issued to the security personnel of Foreign Diplomatic Corps, Missions, and Establishments under international law, including foreign military personnel in the Philippines covered by existing treaties and international agreements endorsed by the Secretary of Foreign Affairs and the Heads of Missions of foreign countries in the Philippines.
- c. **Certificate of Authority - Security Agencies (CA-SA)** is issued to PSSPs.
- d. **Certificate of Authority - Cashiers/Disbursing Officers (CA-CDO)** is issued to cashiers or disbursing officers of privately-owned corporations or companies, including any of its personnel who by the nature of his/her duty, profession, business or occupation transport deposits, disburse payrolls or carry large sums of money or valuables.
- e. **Certificate of Authority - High-Risk Individuals (CA-HRI)** is issued to Qualified Officials (CA-HRIQO) and Qualified Individuals (CA-HRIQI), as follows:
 - i. Qualified Officials of the Government of the Republic of the Philippines, who, by the nature of his/her person, position, duty, profession and/or office in the government, are considered as a high-risk individual.

Public officials, including former officials, who are not covered by any grant of full exemption or not falling under any of the other CA categories are included in this category.
 - ii. Qualified Individuals, who: (1) by the nature of his/her official duties, profession, business or occupation, or (2) is under the Witness Protection, Security and Benefit Program of the Department of Justice or similar official program of the Government of the Republic of the Philippines, or (3) by virtue of personal circumstances, are deemed by the CBFSC as a high-risk individual.
- f. **Certificate of Authority - Security Details (CA-SD)** is issued to security details for public officials and private individuals.

CAs issued to security details of government officials and personnel pursuant to the grant of full exemption as provided in Section 14 of this Resolution (CA-SDFE) are included in this category.
- g. **Certificate of Authority - Transport (CA-TT)** is issued for the transport or delivery of firearms and/or their parts, ammunition and/or their components, and explosive and/or their components and/or controlled chemicals.
- h. **Certificate of Authority - Sports Shooters (CA-SS)** is issued to competitive sports shooters, excluding alien citizens or foreigners, who will be participating in international classifier and qualifier matches scheduled prior to the Election Period, in representation of their duly registered organizations and/or the Philippines.
- i. **Certificate of Authority - Theatrical Property (CA-TP)** is issued to entities involved in the entertainment industry and performing arts that use airsoft guns,

airguns, and other imitation firearms as theatrical property in a performance or show including the production thereof.

- j. **Certificate of Authority - Shooting Range (CA-SR)** is issued to entities such as private businesses, government agencies, college/universities, security training centers, and gun clubs engaged in the operation of shooting ranges, covering firearms registered under their name.

SECTION 13. Validity of CA. - Any CA duly issued in accordance with these Rules and Regulations shall be valid from the date of issuance until the end of the Election Period or the period indicated in such CA and strictly under the terms and conditions for the grant thereof unless:

- a. Earlier revoked by the CBFSC due to the following:
 - i. misrepresentation or false statement in the application or its attachments, or submission of falsified documents; or
 - ii. after the ground/s for which the CA was issued cease/s to exist; or
 - iii. any act demonstrating a propensity for violence or disruption of public order and safety; or
 - iv. designation as terrorist by the Anti-Terrorism Council, or as member/s of Private Armed Groups (PAGs) or potential PAGs by the appropriate agency of the government; or
 - v. any act detrimental to the conduct of free, safe, honest, and orderly election; or
 - vi. other analogous grounds deemed appropriate by the CBFSC.

The CBFSC may take notice of news reports, credible social media posts and other publicly available information, court cases whether pending or resolved with finality, and internal information from the AFP, PNP, PCG, and other law enforcement agencies as basis to invoke the foregoing grounds.

- b. *Ipsa facto* deemed null and void by reason of any of the following:
 - i. violation or failure to comply with the conditions for bearing or carrying firearms and other deadly weapons, or for employing, availing, or engaging the services of security personnel or bodyguards, or for transporting or delivering of firearms and/or their parts, ammunition and/or their components, and explosive and/or their components and/or controlled chemicals; or
 - ii. revocation, cancellation, or suspension of any accreditation, certificate, licence, permit, or registration issued/granted by the PNP and used in support of the application for the issuance of corresponding CA; or

- iii. dismissal, expiration, resignation, retirement, or termination from public office of the official whom a CA has been issued if public office is a requirement for the issuance thereof.
- c. A different period of validity is prescribed by the CBFSC.

Any CA shall automatically become ineffective upon the expiration or revocation of any of the applicable licenses, registrations and permits, including but not limited to LCR, CFR, PTCFOR, LTOPF, LO, MO, Property Acknowledgment Receipt (PAR), Acknowledgment Receipt for Equipment (ARE), and other pertinent firearms documents.

**RULE VII
FULL EXEMPTION GRANTED TO CERTAIN
GOVERNMENT OFFICIALS AND PERSONNEL**

SECTION 14. *Full exemption.* - The CBFSC grants full exemption from the prohibition on the bearing or carrying of firearms to the following government officials and personnel:

- a. President of the Republic of the Philippines;
- b. Vice President of the Republic of the Philippines;
- c. Senate President and Senators of the Republic of the Philippines;
- d. Speaker and Members of the House of Representatives;
- e. Chief Justice and Associate Justices of the Supreme Court;
- f. Cabinet Secretaries, Undersecretaries, Assistant Secretaries, and other officials in the Executive Branch with equivalent rank as provided by the Office of the President;
- g. Justices of the Court of Appeals, the Sandiganbayan, and the Court of Tax Appeals;
- h. Judges of the Regional Trial Courts and Municipal/ Metropolitan/Circuit Trial Courts and Shari'ah High/District/Circuit Courts;
- i. Chairperson and Members of the Judicial and Bar Council;
- j. Chairperson, Commissioners, Executive Director, Deputy Executive Directors, Directors and Lawyers employed by and holding office in the Main Office of the Commission, Chiefs-of-Staff of the Offices of the Chairman and Commissioners, Regional Election Directors, Assistant Regional Election Directors, Provincial Election Supervisors, Regional Election Attorneys, Election Officers/Acting Election Officers, and Organic Security Officers of the Commission on Elections;
- k. Chairpersons and Commissioners of the Civil Service Commission, Commission on Audit, and the Commission on Human Rights;

- l. AFP Chief of Staff and Senior Officers;
- m. PNP Chief and Senior Officers;
- n. PCG Commandant and Senior Officers;
- o. BFP Chief Director and Senior Officers;
- p. Ombudsman, Deputy Ombudsmen, and Prosecutors of the Ombudsman;
- q. Sergeant-at-Arms and Assistant Sergeant-at-Arms of the Senate and House of Representatives;
- r. Sheriffs in all courts and quasi-judicial bodies;
- s. Solicitor General, Assistant Solicitor Generals, State Solicitors, and Associate Solicitors of the Office of the Solicitor General;
- t. Prosecutor General, Chief State Prosecutor, State Prosecutors, and Prosecutors of the Department of Justice mentioned under R.A. No. 10071² of the National Prosecution Service (NAPROS);
- u. Chief Public Attorney, Deputy Chief Public Attorneys, Regional Public Attorneys, Assistant Regional Public Attorneys, Provincial Public Attorneys, City Public Attorneys, Municipal Public Attorneys, and all Public Attorneys of the Public Attorney's Office whose counterparts at the NAPROS have been granted with full exemption;
- v. Commissioner and Deputy Commissioners of the Bureau of Immigration;
- w. Director General, Deputy Director Generals, Assistant Director Generals, and Directors of the NICA;
- x. Director of the National Bureau of Investigation; and
- y. Provincial, City, and Municipal Treasurers.

The above-enumerated government officials and personnel need no longer apply for authority; *Provided*, that they shall bear or carry not more than two (2) small arms limited to a handgun which must be either a revolver or a pistol, and be in possession of the following documents whenever they carry firearms:

- i. valid, updated and current LTOPF;
- ii. valid, updated and current CFR which firearm is allowed under existing laws, rules and regulations, assessed and evaluated by the PNP;
- iii. valid, updated and current PTCFOR for privately owned firearms;

² *An Act Strengthening and Rationalizing the National Prosecution Service.*

- iv. other applicable/pertinent firearms licenses/registrations/permits/documents; and
- v. proof of having been elected or appointed to, or having assumed, the government office referred herein.

Provided further, that the grant of full exemption is without prejudice to the revocation by the CBFSC or it being *ipso facto* deemed null and void on any ground enumerated in the preceding section.

As proof of the grant of full exemption, the CBFSC shall issue a Certificate of Full Exemption to the above-enumerated government officials and personnel. To expedite the issuance thereof, the agency or office of the above-enumerated officials and personnel shall submit a list of the names, government position, official address/place of designation of the government officials and personnel granted full exemption. The list shall be certified under oath by an authorized representative of the agency or office. The authorized representative shall certify that the (1) information in the list is true and correct; (2) officials and personnel in the list are covered by the grant of full exemption as provided in these Rules and Regulations; and (3) person certifying the list is authorized by the agency or office to act on its behalf. The concerned agency or office shall submit the list not later than **December 17, 2024**.

SECTION 15. Security Detail. – The above-enumerated government officials and personnel shall also be entitled to avail, engage or employ not more than two (2) security details from the AFP, PNP, and other law enforcement agencies or from PSSPs, or otherwise retain the services of their duly engaged or appointed regular security personnel or complement pursuant to their respective existing authorizations or engagements.

Provided, that a letter-request with the following information and attached documents shall be submitted to the CBFSC for the issuance of the corresponding CA-SDFE:

- a. name, government position, office address, electronic mail (email) address, and contact number of the government official or personnel granted full exemption;
- b. name, addresses, and contact number of the concerned law enforcement agency/PSSP where the proposed security detail is/are assigned;
- c. name/s of the proposed security detail with corresponding rank, if known to the applicant;
- d. firearm description and registration data of the proposed security detail;
- e. statement confirming that the proposed security details come from either a duly authorized law enforcement agency with a valid CA-LEA, or PSSP with a valid CA-SA; and
- f. copy of the certificate of appointment, certificate of assumption to duty, oath of office, or other similar certification/proof of having been elected or appointed to, or having assumed, the government office referred in the preceding section.

Provided further, that the terms and conditions relating to the employment, availment or engagement of services of security personnel or bodyguards laid down in these Rules and Regulations shall be strictly complied with.

The two (2) security detail limitation does not apply to the President, Vice-President, Senate President, Speaker of the House, Chief Justice, AFP Chief of Staff, PNP Chief, and PCG Commandant.

As to the other government officials and personnel mentioned in the immediately preceding section, when the circumstances warrant, they may apply with the CBFSC for CA for two (2) additional security personnel or bodyguards, or such additional number of security personnel or bodyguards as the CBFSC may deem appropriate under the circumstances. In such a case, they shall comply with the requirements enumerated in these Rules and Regulations for applications for CA-SD with respect to the additional security personnel or bodyguard.

RULE VIII CERTIFICATE OF AUTHORITY - LAW ENFORCEMENT AGENCIES

SECTION 16. *Preferential Disposition of All CA-LEA Applications.* - Applications for CA-LEA are given utmost priority and shall receive preferential attention over all applications for other categories of CA.

SECTION 17. *Who May Bear, Carry, or Transport Firearms.* - Regular officers, members, and agents of the following agencies of the government who are **actually and directly performing** law enforcement and/or security functions and/or election duties may bear, carry or transport firearms during the Election Period:

- a. Commissioned and Non-Commissioned Officers, and Enlisted Personnel of the AFP;
- b. Commissioned and Non-Commissioned Officers of the PNP;
- c. Commissioned and Non-Commissioned Officers of the PCG;
- d. Officers, Agents, and Law Enforcement and Security Personnel of the National Bureau of Investigation;
- e. Officers and Members of the Bureau of Corrections, and Provincial and City Jails;
- f. Officers and Members of the Bureau of Jail Management and Penology;
- g. Officers and Members of the (i) Intelligence Division, (ii) Investigation Division of the Intelligence and Investigation Service, and (iii) Customs Police Division of the Enforcement and Security Service of the Bureau of Customs;
- h. Officers and Members of the Port Police Department of the Philippine Ports Authority;
- i. Officers and Members of the Philippine Economic Zone Authority Police Force;

- j. Officers and Members of Government Security Force (GSF) regulated by the PNP under R.A. No. 11917 or the *Private Security Services Industry Act*;
- k. Officers and Members of the Manila International Airport Authority Police Force;
- l. Officers and Members of the Law Enforcement Service of the Land Transportation Office;
- m. Officers and Members of the Internal Security Operations Group of the Witness Protection, Security and Benefits Program of the Department of Justice;
- n. Officers and Members of the Enforcement and Investigation Division of the Optical Media Board;
- o. Officers and Members of the (i) Security Investigation and Transport Department, (ii) Cash Department, and (iii) Office of Special Investigation, Branch Operations of the Bangko Sentral ng Pilipinas;
- p. Officers and Members of the Offices of the Sergeant-at-Arms (OSAA) of the (i) Senate of the Philippines; and (ii) House of Representatives, including the OSAA-designated regular security escorts of Senators and Representatives;
- q. Officers and Members of the Inspection Service of the Philippine Postal Corporation;
- r. Officers and Members of the Inspection, Monitoring and Investigation Service of the National Police Commission;
- s. Forest Officers defined under P.D. No. 705³, Forest/Park Rangers, Wildlife Officers, and Forest Protection and Law Enforcement Officers of the Department of Environment and Natural Resources under DAO No. 1997-32;
- t. Officers and Members of the BFP;
- u. Officers and Members of the (i) Law and Investigation Division, and (ii) Intelligence Division of the Bureau of Immigration;
- v. Officers and Members of the Intelligence and Security Unit of the Office of the Secretary of the Department of Foreign Affairs;
- w. Officers and Members of the Philippine Drug Enforcement Agency;
- x. Officers and Members of the Philippine Center for Transnational Crime;
- y. Officers and Members of NICA;
- z. Officers and Members of the Civilian Armed Forces Geographical Units Active Auxiliaries and Special Civilian Armed Forces Geographical Units Active

³ Revising Presidential Decree No. 389, otherwise known as *The Forestry Reform Code of the Philippines*.

Auxiliaries already constituted upon the effectivity of this Resolution while within the barracks;

- aa. Officers and Members of the Presidential Security Group;
- bb. Treasurer and Deputy Treasurers of the Philippines, and Officers and Members of the Internal Security Division of the Bureau of the Treasury;
- cc. Officers and Members of the Internal Security of the Office of the Vice-President;
- dd. Officers and Members of the Internal Security of the Office of the Secretary of National Defense;
- ee. Officers and Members of the Internal Security of the Office of the Secretary of the Interior and Local Government; and
- ff. Other Officers and Members of Departments, Divisions, Offices, Units or Detachments **actually and directly** performing law enforcement and/or security functions and/or election duties, as may be determined by the CBFSC.

SECTION 18. *Conditions for the Issuance of CA-LEA.* – The issuance and validity of the CA-LEA are subject to the conditions that when in the possession of firearms, the members of the LEA are:

- a. in the active regular *plantilla* of the said agencies and are receiving regular compensation for the services rendered therein;
- b. not consultants, part-time, temporary, contractual, casual or job order personnel, or confidential agents, employees or personnel, as well as those under contracts of service, whether or not receiving compensation from the government for services rendered;
- c. if applicable, in the agency-prescribed uniform showing clearly and legibly at all times his/her name, rank and serial number or, in case rank and serial number are not applicable, displaying prominently the agency-issued identification card showing clearly his/her name and position, which shall remain visible at all times. However, in case of officers or members of LEAs, the bearing and carrying or transporting of firearms in civilian clothes shall be allowed in the following circumstances:
 - i. while conducting lawful intelligence or counter-intelligence gathering activities;
 - ii. during police emergencies;
 - iii. in operations involving national security; or
 - iv. in other similar legitimate covert police and/or security operations requiring strict operational security and for reasons of personnel safety.

- d. duly authorized to possess firearm covered by a valid LTOPF, LCR, CFR or PAR/ARE, as the case may be, and to carry the same outside of residence by virtue of a valid, current, and updated PTCFOR, LO or MO;
- e. in the **actual and direct** performance of official law enforcement and/or security duty and/or election duty, or are going to or returning from his/her residence, dwelling, barracks or official station;
- f. bearing, carrying, or transporting a maximum of two (2) firearms indicated in his/her name in the agency's Application Form and list/roster of personnel; and
- g. he/she must be in possession of the following:
 - i. valid, updated and current LTOPF, as may be applicable;
 - ii. valid, updated and current LCR, CFR and/or PAR/ARE, which firearm is allowed under existing laws, rules and regulations, as assessed and evaluated by the PNP;
 - iii. valid, updated, and current PTCFOR or LO or, as the case may be; and
 - iv. other applicable and pertinent firearms licenses, registrations, permits, and documents.

Any violation of the foregoing conditions, as well as any other condition for the issuance of the CA-LEA, shall immediately invalidate the CA-LEA.

SECTION 19. *Application Form and Documentary Requirements for the Issuance of CA-LEA.* - Applicants for CA-LEA must completely accomplish and submit the following requirements:

- a. CBFSC Form No. 2025-01 signed by the head of the agency or his/her duly authorized representative;
- b. CBFSC Form No. 2025A-01 indicating therein the:
 - i. full names of the law enforcement or security personnel numbered and arranged alphabetically by surname, with their corresponding rank or position, and if in the active regular *plantilla*; and
 - ii. firearm description and registration data, including the PAR/ARE with MO/LO for government-issued firearms and/or CFR with PTCFOR for privately owned firearms, among others, with a maximum of two (2) firearms indicated per personnel;
- c. CBFSC Form No. 2025B-01 with the colored 4" x 5" picture and description of the authorized uniform of the office, if applicable.
- d. in case the CBFSC Forms are signed by an authorized representative, a duly notarized certification executed by the head of the agency as to the authority given to the authorized representative to apply for a CA-LEA on behalf of the concerned law enforcement agency.

The CBFSC Forms must be duly accomplished, completely filled out, signed and attested under oath by the head of the agency or his/her duly authorized representative as to the truthfulness and correctness of all the entries therein with an assurance that all the conditions set forth in these Rules and Regulations are to be strictly complied with, properly notarized, and filed in accordance with the procedures herein set forth. Each and every page of the CBFSC Forms and its attachments must be numbered consecutively at the bottom right side. Failure to comply with the foregoing may result to the non-acceptance or denial of the application.

A department, agency, office, bureau, commission or tribunal engaged in law enforcement shall comply with the one-time submission of application unless the application is not accepted during pre-evaluation or denied by the CBFSC. Once the application is approved, additional application/s shall no longer be evaluated unless accompanied by a letter-justification and subject to the discretion of the CBFSC.

SECTION 20. *LEAs as Custodian of their Information.* - Law enforcement agencies, as custodian of the pertinent information related to their office, shall maintain and keep a record of the list of officers and personnel with their authorized firearms certified by the head of the agency or his/her duly authorized representative. In the performance of its functions, the CBFSC or the Law Department of the Commission may officially request from the head of the agency a report related to the said list.

RULE IX CERTIFICATE OF AUTHORITY- DIPLOMATIC MISSIONS

SECTION 21. *Who May Bear, Carry, or Transport Firearms.* - Security personnel of Foreign Diplomatic Corps, Missions, and Establishments under international law, including foreign military personnel in the Philippines covered by existing treaties and international agreements endorsed by the Secretary of Foreign Affairs and the Heads of Missions of foreign countries in the Philippines may bear, carry, or transport firearms during the Election Period.

SECTION 22. *Retention of Services of Security Personnel or Bodyguards.* - The authority granted to or the services of those constituting the duly engaged or appointed regular PNP security detail of foreign dignitaries, including those assigned in the latter's residences and embassies, shall subsist pursuant to their respective existing authorizations or engagements.

SECTION 23. *Application Form and Documentary Requirements for the Issuance of CA-DM.* - Applicants for CA-DM must completely accomplish and submit the following requirements:

- a. CBFSC Form No. 2025-02 signed by the head or lead of the Foreign Diplomatic Corps, Missions and Establishments under international law, and foreign military personnel in the Philippines, or his/her duly authorized representative:
- b. CBFSC Form No. 2025A-02 indicating therein the:
 - i. full names of the security personnel numbered and arranged alphabetically by surname, with their corresponding rank or position; and

- ii. firearms description and registration data, including the PAR/ARE with MO/LO for government-issued firearms and/or CFR with PTCFOR for privately owned firearms, among others;
- c. CBFSC Form No. 2025B-02 with the colored 4" x 5" picture and description of the authorized uniform of the security personnel;
- d. letter of endorsement from the Department of Foreign Affairs; and
- e. letter of endorsement from the head or lead of the Foreign Diplomatic Corps, Missions and Establishments under international law, and foreign military personnel in the Philippines, or other equivalent documents, with an authorization in case the CBFSC Form No. 2025-2 is signed by the duly authorized representative.

The CBFSC Forms must be duly accomplished, completely filled out, signed and attested under oath by the head or lead of the Foreign Diplomatic Corps, Missions and Establishments under international law, and foreign military personnel in the Philippines, or his/her duly authorized representative, as to the truthfulness and correctness of all the entries therein, properly notarized, and filed in accordance with the procedures herein set forth. Each and every page of the CBFSC Forms and its attachments must be numbered consecutively at the bottom right side. Failure to comply with the foregoing may result to the non-acceptance or denial of the application.

SECTION 24. *Law Enforcement and Government or Foreign Security Personnel Agencies as Custodian of their Information.* - The concerned law enforcement and government or foreign security personnel agencies, as custodian of the pertinent information related to their office, shall maintain and keep a record of the list of officers and personnel with their authorized firearms certified by the head or lead of the Foreign Diplomatic Corps, Missions and Establishments under international law, and foreign military personnel in the Philippines or the duly authorized representative.

In the performance of its functions, the CBFSC or the Law Department of the Commission may officially request from the concerned head or lead of the Foreign Diplomatic Corps, Missions and Establishments under international law, and foreign military personnel in the Philippines a report related to the said list.

RULE X CERTIFICATE OF AUTHORITY - SECURITY AGENCIES

SECTION 25. *Who May Bear or Carry Firearms.* - Private Security Professionals of PSSPs may bear or carry firearms during the Election Period: *Provided*, that when in the possession of firearms, they are:

- a. active regular employees of the PSSP receiving regular compensation for the services rendered therein, and not a consultant, part-time, temporary, contractual, casual or job order personnel, or confidential agent, whether or not receiving compensation from the PSSP for services rendered;

- b. in the actual performance of security function and duty at the designated and specified place, area or station;
- c. in the PSSP-prescribed uniform showing clearly and legibly at all times his/her name, and displaying prominently the PSSP-issued identification card showing clearly his/her name and position, which shall remain visible at all times;
- d. in the exercise of their security functions and duties, and duly authorized to possess the PSSP's firearm, which must be covered by a valid, current, and updated CFR or PAR/ARE, as may be applicable, and other applicable and pertinent firearms licenses, registrations, permits and documents;
- e. in possession of a valid, current, and updated LESP accompanied by a valid, current, and updated DDO or SDDO and/or Monthly Disposition Report (MDR), as the case may be. Applicant is required to update the CBFSC as regards any change, modification or amendment to the DDO, SDDO, and MDR during the validity of the issued CA-SA;
- f. in possession of a firearm allowed under existing laws, rules, and regulations, as assessed and evaluated by the PNP;
- g. deployed by PSAs, CGFs, GSFs, or PSTAs duly licensed, authorized, recognized and/or accredited by the PNP; and
- h. bearing or carrying only one (1) firearm indicated in his/her name in the PSSP's Application Form and list/roster of personnel, unless otherwise allowed under existing laws, rules, and regulations.

Any violation of the foregoing conditions, as well as any other condition for the issuance of the CA-SA, shall immediately invalidate the CA-SA.

SECTION 26. *Application Form and Documentary Requirements for the Issuance of CA-SA.* – Applicants for CA-SA must completely accomplish and submit the following requirements:

- a. CBFSC Form No. 2025-03 signed by the head of PSSP or its duly authorized representative;
- b. CBFSC Form No. 2025A-03 indicating therein the:
 - i. full names of the security personnel numbered and arranged alphabetically by surname, with their corresponding rank or position; and
 - ii. firearms description and registration data, among others, with a maximum of one (1) firearm indicated per personnel;
- c. CBFSC Form No. 2025B-03 with the colored 4" x 5" picture and description of the authorized uniform of the PSSP;
- d. copy of the PSSP's License to Operate (LTO) valid and existing until the end of the Election Period;

- e. copy of the PSSP's Certificate of LTOPF for Juridical Entity (LTOPFJ) valid and existing until the end of the Election Period;
- f. copy of CFRs valid and existing until the end of the Election Period;
- g. endorsement from the PNP SOSIA certifying that the LESP's of the security personnel of the applicant are valid and existing until the end of the Election Period. In the event that there are expired LESP's, the PNP SOSIA shall submit a Certification to that effect and shall also attach therein the names of the security personnel with valid LESP's;
- h. copy of the latest DDO valid and existing at the time of the application; and
- i. in case the applicant is a juridical entity (corporation or partnership), a duly notarized board resolution certifying the authority given to the head of PSSP or authorized representative/s to apply for a CA-SA on behalf of the PSSP.

The CBFSC Forms must be duly accomplished, completely filled out, signed and attested under oath by the head of PSSP or duly authorized representative as to the truthfulness and correctness of all the entries therein with an assurance that all the conditions set forth in these Rules and Regulations are to be strictly complied with, properly notarized, and filed in accordance with the procedures herein set forth. Each and every page of the CBFSC Forms and its attachments must be numbered consecutively at the bottom right side. Failure to comply with the foregoing may result to the non-acceptance or denial of the application.

An administrative processing fee in the amount of Fifty Pesos (₱50.00) for each security personnel included in the list shall be paid in accordance with the procedures herein set forth. However, in no case shall the administrative processing fee exceed Five Thousand Pesos (₱5,000.00).

SECTION 27. *Additional Guidelines for PSSPs.* -The following rules shall be strictly observed by PSSPs which have been issued CA-SA:

- a. The CA-SA shall be valid during the prescribed period strictly under the terms and conditions specified therein, and shall automatically become ineffective upon the expiration of any of the applicable licenses, registrations, permits, CFR, PTCFOR, LTOPFJ, MDR, DDO, SDDO, LESP, LO, MO, PAR, ARE, and other pertinent firearms documents.
- b. For single posting, the security guard assigned is prohibited to transport his/her firearm from his/her duty area to his/her dwelling.
- c. Firearms may be stationed in armored trucks provided these are duly licensed PSSP-issued firearms used in the regular course of business of the PSSP and included in the application.
- d. In case of new posting or termination of posting which entails the transport of firearms to the duty area or the return of firearms to the PSSP's office, the PSSP may be authorized to transport the firearms only upon application for, and prior issuance of, a CA-TT.

- e. The PSSP shall update the CBFSC as regards any change, modification or amendment to the DDO, SDDO, and MDR during the validity of the issued CA-SA.

RULE XI
CERTIFICATE OF AUTHORITY- CASHIERS/DISBURSING OFFICERS

SECTION 28. *Who May Bear or Carry Firearms.* - Cashiers or disbursing officers of privately-owned corporations or companies, including any of its personnel who by the nature of his/her duty, profession, business, or occupation transport deposits, disburse payrolls or carry large sums of money or valuables, may bear or carry firearms during the Election Period: *Provided*, that when bearing or carrying firearms, he/she must be in the actual performance of his/her official duties, and in possession of the following:

- a. certificate of employment stating that he/she is currently employed or connected to a privately-owned corporation or company under the conditions stated in his/her application, or other similar certification;
- b. company- or office-issued identification card showing his/her photograph, designation, and signature;
- c. valid, updated, and current LTOPF;
- d. valid, updated, and current CFR, which firearm is allowed under existing laws, rules, and regulations as assessed and evaluated by the PNP;
- e. valid, updated, and current PTCFOR for privately owned firearms; and
- f. other applicable and pertinent firearms licenses, registrations, permits, and documents.

In no instance shall the cashier or disbursing officer bear or carry more than one (1) small firearm limited to handgun, which must either be a revolver or a pistol.

Any violation of the foregoing conditions, as well as any other condition for the issuance of the CA-CDO, shall immediately invalidate the CA-CDO.

SECTION 29. *Application Form and Documentary Requirements for the Issuance of CA-CDO.* - Applicants for CA-CDO must completely accomplish and submit the following requirements:

- a. CBFSC Form No. 2025-04 signed by the applicant, indicating therein, among others, his/her full name and the office where he/she is employed or connected, and his/her 2" x 2" photograph;
- b. if applicant is an employee, a Certification of the employer under oath that the applicant is an employee of the company and designated as cashier or disbursing officer, or that the nature of his/her official duties involve the transport of deposits, disbursement of payrolls or carrying of large sums of money or valuables; or

if applicant is the employer or a sole proprietor, a Certification under oath attesting that he/she is connected with the company or sole proprietorship and acts as its cashier or disbursing officer or that the nature of his/her official duties involves the transport of deposits, disbursement of payrolls or carrying of large sums of money or valuables;

- c. Bureau of Internal Revenue (BIR)-certified copy of the company's or employer's latest Income Tax Return (ITR), or BIR-certified copy of the applicant's latest ITR for mixed-income individual in case applicant is a sole proprietor;
- d. description of and proof that the nature of his/her official duties, profession, business or occupation requires him/her to carry large sums of money or valuables;
- e. company- or office-issued identification card showing his/her photograph, designation, and signature; and
- f. CBFSC Form No. 2025A-04 with the firearms description and registration data, including applicant's LTOPF and/or CFR with PTCFOR for privately owned firearms, valid and existing until the end of the Election Period.

The CBFSC Forms must be duly accomplished, completely filled out, signed and attested under oath by the applicant as to the truthfulness and correctness of all the entries therein with an assurance that all the conditions set forth in these Rules and Regulations are to be strictly complied with, properly notarized, and filed in accordance with the procedures herein set forth. Each and every page of the CBFSC Forms and its attachments must be numbered consecutively at the bottom right side. Failure to comply with the foregoing may result to the non-acceptance or denial of the application.

An administrative processing fee in the amount of Five Hundred Pesos (₱500.00) shall be paid in accordance with the procedures herein set forth.

RULE XII CERTIFICATE OF AUTHORITY - HIGH-RISK INDIVIDUALS

SECTION 30. *Who May Bear or Carry Firearms.* – The following are considered as high-risk individuals, and thus may bear or carry firearms during the Election Period:

- a. Qualified Officials of the Government of the Republic of the Philippines, who, by the nature of his/her person, position, duty, profession and/or office in the government, are considered as high-risk individual.

Public officials, including former officials, who are not covered by any grant of full exemption or not falling under any of the other CA categories are included in this category.

- b. Qualified Individuals, who: (1) by the nature of his/her official duties, profession, business or occupation, or (2) is under the Witness Protection, Security and Benefit Program of the Department of Justice or similar official program of the

Government of the Republic of the Philippines, or (3) by virtue of personal circumstances, are deemed by the CBFSC as a high-risk individual

Provided, that the qualified officials or individuals must be in possession of the following when bearing or carrying firearms:

- i. threat assessment certificate issued and certified by the PNP Directorate for Intelligence for the national level, or the Regional Director of the PNP Police Regional Office through the Chief of the PNP Regional Intelligence Division, or the Chief of the Regional Intelligence Unit of the PNP Intelligence Group for the local level, only if submission is required by the CBFSC as documentary requirement for the issuance of CA-HRI;
- ii. endorsement by the PNP Chief for the national level or the PNP Directorate for Intelligence for the local level, stating that the applicant is considered as a high-risk individual;
- iii. valid, updated, and current LTOPF;
- iv. valid, updated, and current CFR, which firearm is allowed under existing laws, rules, and regulations as assessed and evaluated by the PNP;
- v. valid, updated, and current PTCFOR for privately owned firearms; and
- vi. other applicable and pertinent firearms licenses, registrations, permits, and documents.

In no instance shall the qualified officials or individuals bear or carry more than one (1) small arms limited to a handgun, which must either be a revolver or a pistol.

Any violation of the foregoing conditions, as well as any other condition for the issuance of the HRI, shall immediately invalidate the CA-HRI.

SECTION 31. *Application Form and Documentary Requirements for the Issuance of CA-HRI for Qualified Officials.* – Applicants for CA-HRI under the Qualified Officials category must completely accomplish and submit the following requirements:

- a. CBFSC Form No. 2025-05QO indicating therein, among others, his/her full name, current or former government position, address, and contact numbers, with one (1) piece 2" x 2" photograph of the applicant;
- b. certified true copy of certificate of appointment, certificate of assumption to duty, oath of office, or other similar certification/proof of having been elected or appointed to, or having assumed, the government office or position;
- c. CBFSC Form No. 2025A-05QO with the firearms description and registration data, including PAR/ARE with LO/MO or the applicant's LTOPF, LCR with LO/MO for government-issued firearms, and/or CFR with PTCFOR for privately owned firearms, all valid and existing until the end of the Election Period;
- d. threat assessment certificate issued and certified by the PNP Directorate for Intelligence for the national level, or the Regional Director of the PNP Police

Regional Office through the Chief of the PNP Regional Intelligence Division, or the Chief of the Regional Intelligence Unit of the PNP Intelligence Group for the local level; and

- e. endorsement by the PNP Chief for the national level or the PNP Directorate for Intelligence for the local level, stating that the applicant is considered as high-risk individual.

The threat assessment certificate must have been issued not more than one (1) year from the time of application; *Provided*, that a certificate issued beyond the period may still be considered subject to the discretion of the CBFSC if the threat appears to be continuing; *Provided further*, that the CBFSC may dispense with the submission of threat assessment certificate and endorsement if, upon its determination, the threat is attendant or apparent to the government office or position currently or previously occupied by the applicant.

The CBFSC Forms must be duly accomplished, completely filled out, signed and attested under oath by the applicant as to the truthfulness and correctness of all the entries therein with an assurance that all the conditions set forth in these Rules and Regulations are to be strictly complied with, properly notarized, and filed in accordance with the procedures herein set forth. Each and every page of the CBFSC Forms and its attachments must be numbered consecutively at the bottom right side. Failure to comply with the foregoing may result to the non-acceptance or denial of the application.

An administrative processing fee in the amount of Five Hundred Pesos (P500.00) shall be paid in accordance with the procedures herein set forth.

SECTION 32. *Application Form and Documentary Requirements for the Issuance of CA-HRI for Qualified Individuals.* – Applicants for CA-HRI under the Qualified Individuals category must completely accomplish and submit the following requirements:

- a. CBFSC Form No. 2025-05QI signed by the applicant, indicating therein, among others, his/her full name and office where he/she is employed with one (1) piece 2" x 2" photograph of the applicant;
- b. description of and proof that the nature of the applicant's official duties, profession, business or occupation puts him/her at high risk;
- c. company- or office-issued identification card showing his/her photograph, designation, and signature, if any;
- d. CBFSC Form No. 2025A-05QI with the firearms description and registration data, including the applicant's LTOPF, LCR with LO/MO for government-issued firearms and/or CFR with PTCFOR for privately owned firearms, all valid and existing until the end of the Election Period;
- e. threat assessment certificate issued and certified by the PNP Directorate for Intelligence for the national level or the Regional Director of the PNP Police Regional Office through the Chief of the PNP Regional Intelligence Division, or the Chief of the Regional Intelligence Unit of the PNP Intelligence Group for the local level; and

- a. endorsement by the PNP Chief for the national level or the PNP Directorate for Intelligence for the local level, stating that the applicant is considered as high-risk individual.

The CBFSC Forms must be duly accomplished, completely filled out, signed and attested under oath by the applicant as to the truthfulness and correctness of all the entries therein with an assurance that all the conditions set forth in these Rules and Regulations are to be strictly complied with, properly notarized, and filed in accordance with the procedures herein set forth. Each and every page of the CBFSC Forms and its attachments must be numbered consecutively at the bottom right side. Failure to comply with the foregoing may result to the non-acceptance or denial of the application.

An administrative processing fee in the amount of Five Hundred Pesos (P500.00) shall be paid in accordance with the procedures herein set forth.

RULE XIII CERTIFICATE OF AUTHORITY - SECURITY DETAILS

SECTION 33. *Revocation of Authority Granting Security Personnel.* - All existing authority granting security personnel or bodyguards are hereby automatically revoked at the start of the Election Period, except as otherwise provided in these Rules and Regulations.

SECTION 34. *Who May Employ, Avail or Engage the Services of Security Personnel or Bodyguards.* - When circumstances warrant, including but not limited to threats to their life and security, the following persons may be issued CA-SD and allowed to employ, avail or engage the services of not more than two (2) security details from the AFP, PNP, and other law enforcement agencies, or from PSSPs:

- a. Incumbent public officials, whether elected or appointed; and
- b. Private individuals, including former public officials.

In such a case, they shall comply with the requirements for applications for CA-SD.

SECTION 35. *Augmentation of Security Personnel or Bodyguards.* - When the circumstances warrant, the persons mentioned in the immediately preceding section, may apply with the CBFSC for a CA-SD for two (2) additional security personnel or bodyguards, or such additional number of security personnel or bodyguards as the CBFSC may deem appropriate under the circumstances.

In such a case, they shall also comply with the requirements for applications for CA-SD with respect to the additional security personnel or bodyguard.

SECTION 36. *Application Form and Documentary Requirements for the Issuance of CA-SD.* - Applicants for CA-SD must completely accomplish and submit the following requirements:

- a. CBFSC Form No. 2025-06 signed by the applicant, indicating therein, among others, his/her full name, government position if a public official, and address, with one (1) piece 2" x 2" photograph of the applicant;
- b. threat assessment certificate, or such other document supporting the existence of threat, if any, except if applicant is a government official granted full exemption under Section 14 of this Resolution;
- c. LO/MO or DDO/SDDO of the proposed security detail/s duly signed and issued by the authorized signatory/representative of the LEA or PSSP, valid and existing until the end of the Election Period;
- d. either CBFSC Form No. 2025A-06PSP as certified by the PSSP intending to provide the security personnel, and indicating therein the:
 - i. name and contact number of the PSSP to which the proposed private security personnel is affiliated;
 - ii. names of at most two (2) proposed qualified private security personnel with their corresponding rank or position, LESP, and DDO/SDDO, as may be appropriate;
 - iii. description of the firearms and firearms registration data; and
 - iv. copy of the CA-SA of the PSSP where the proposed private security personnel is/are affiliated, and the name/s of the security personnel included in its submitted list/roster of personnel.

or CBFSC Form No. 2025A-06GSP as certified by the PNP PSPG, or the Regional Director of the PNP Police Regional Office or his/her duly designated and authorized representative or the Chief of the PNP Regional Police Security Protection Unit when the security detail is provided by local PNP units within their Area of Responsibility, or the AFP Chief of Staff and Secretary of the Department of the National Defense when the security detail is a member of the AFP, or the authorized representatives of the law enforcement agencies intending to provide the security detail/s, and indicating therein the:

- i. name and contact number of the concerned law enforcement agency where the proposed protective security personnel is/are assigned;
 - ii. name/s of the proposed protective security personnel with corresponding rank, if known to the applicant;
 - iii. description of the firearms and firearms registration data of the proposed protective security personnel; and
 - iv. copy of the CA-LEA of the concerned law enforcement agency where the proposed protective security personnel is/are assigned.
- e. CBFSC Form No. 2025B-06 with the colored 4" x 5" picture and description of the authorized uniform of the protective security personnel.

Provided, that in case of public officials, the CBFSC may dispense with the submission of threat assessment certificate if, upon its determination, the threat is attendant or apparent to the government office or position currently or previously occupied by the applicant.

The CBFSC Forms must be duly accomplished, completely filled out, signed and attested under oath by the applicant as to the truthfulness and correctness of all the entries therein with an assurance that all the conditions set forth in these Rules and Regulations are to be strictly complied with, properly notarized, and filed in accordance with the procedures herein set forth. Each and every page of the CBFSC Forms and its attachments must be numbered consecutively at the bottom right side. Failure to comply with the foregoing may result to the non-acceptance or denial of the application.

An administrative processing fee in the amount of Five Hundred Pesos (P 500.00) shall be paid in accordance with the procedures herein set forth. Every application for additional security personnel shall be assessed an additional administrative processing fee of Five Hundred Pesos (P500.00).

SECTION 37. *Temporary Authority (TA) to Employ, Avail or Engage the Services of Security Details, Personnel or Bodyguards.* - Applicants for CA-SD may at the same time request for the issuance of a TA-SD.

SECTION 38. *Guidelines and Procedures for the Processing of Applications for the Issuance of TA-SD.* - The following guidelines and procedures shall be observed in the processing of applications for the issuance of CA-SD with request for TA-SD:

- a. Immediately upon receipt of the application for CA-SD with request for the issuance of a TA-SD, the RJSCC shall act on the request taking into consideration the documents submitted. Finding it meritorious, the RJSCC may issue a thirty (30)-day TA-SD for one time only.
- b. In issuing a TA-SD, the RJSCC shall, as far as practicable, ensure that the security personnel assigned to the applicant is/are from a unit, agency, company or office based in the municipality, city, province or district where the applicant resides or works as indicated in the application.
- c. The security personnel or bodyguard assigned to the applicant under a TA-SD shall be subject to the same requirements and conditions with respect to the wearing of uniforms and carrying of firearms or deadly weapons imposed in this Resolution.
- d. The processing of the request for a TA-SD shall not toll the processing and evaluation of the main application for CA-SD.
- e. In case no CA-SD is issued after the expiration of the TA-SD or if the application for CA-SD is denied within the period of validity of the TA-SD, all security personnel temporarily detailed to the applicant shall be deemed recalled.
- f. If at any time, the ground/s for which the TA-SD was issued cease/s to exist or for other just causes, the TA-SD may be revoked.

- g. No request for extension of validity of a TA-SD shall be entertained. The RJSCC has no authority to extend the validity of a TA-SD or grant another TA-SD for the same applicant. Administrative charges shall be filed against those found violating this provision.
- h. The RJSCC shall furnish the CBFSC a list of granted/denied requests for TA-SD and revoked TA-SD.

SECTION 39. *Terms and Conditions Relating to the Employment, Availment or Engagement of Services of Security Personnel or Bodyguards.* – When in the possession of firearms, the security personnel or bodyguard must be:

- a. an active regular employee of the duly licensed PSSP or in the active regular *plantilla* of the concerned law enforcement agency, and is receiving regular compensation for the services rendered therein;
- b. not a consultant, part-time, temporary, contractual, casual or job order personnel or confidential agent, whether or not receiving compensation from the PSSP or concerned law enforcement agency for services rendered;
- c. if applicable, in the prescribed uniform of the PSSP or concerned law enforcement agency showing clearly and legibly at all times his/her name, and displaying prominently the office-issued identification card showing clearly the name and position, which shall remain visible at all times; *provided*, that security personnel from the AFP and PNP are exempted from strict compliance if such would further ensure the safety of the person subject of the protection;
- d. in possession of a valid, updated, and current LESP accompanied by a valid, updated, and current DDO/SDDO if from a PSSP; or LTOPF, LCR, CFR or PAR/ARE if from a law enforcement agency, as the case may be;
- e. duly authorized to possess the PSSP's or concerned law enforcement agency's firearm covered by a valid, updated, and current CFR or PAR/ARE if from a PSSP, or to bear or carry the firearm outside of residence by virtue of a valid, updated, and current PTCFOR, LO, or MO if from a law enforcement agency, and other applicable and pertinent firearms licenses, registrations, permits and documents, as the case may be;
- f. in the possession of one (1) small firearm as indicated in his/her name in the Application Form and list/roster of personnel, which is allowed under existing laws, rules, and regulations as assessed and evaluated by the PNP;
- g. deployed by PSAs, CGFs, GSFs, or PSTAs, which must be duly licensed, authorized, recognized and/or accredited by the PNP, or by the concerned law enforcement agencies, and must have first secured its own CA-SA or CA-LEA prior to deployment of security personnel;
- h. in the actual performance of security duties; and
- i. qualified to perform or provide personal security protection to public officials or private individuals entitled thereto, and in possession of appropriate licenses, certifications, and authorizations, as the case may be.

When the security personnel is/are provided by the AFP, PNP, or other law enforcement agencies, the application must be endorsed by the PNP PSPG or the Regional Director of the PNP Police Regional Office or his/her duly designated and authorized representative or the Chief of the PNP Regional Police Security Protection Unit when the security detail is provided by local PNP units within their Area of Responsibility, or the AFP Chief of Staff and Secretary of the Department of the National Defense, or the authorized representatives of law enforcement agencies, as the case may be. When applicable, the retained security personnel or bodyguards must have been detailed to the applicant one (1) year before the elections.

The CA-SD automatically becomes ineffective upon the expiration of any of the applicable licenses, registrations, permits, CFR, PTCFOR, LTOPF, MDR, LO, MO, PAR, ARE, and other firearms documents.

The CA-SD shall be valid only during the prescribed period and strictly under the foregoing terms and conditions. The CA-SD shall be automatically revoked when the ground for which said CA-SD was issued ceases to exist or for any lawful and valid cause, as may be determined by the CBFSC.

RULE XIV CERTIFICATE OF AUTHORITY - TRANSPORT

SECTION 40. *Who may be Allowed to Transport or Deliver Firearms and/or their Parts, Ammunition and/or their Components, or Explosives and/or their Components and/or Controlled Chemicals.* - Entities engaged in, and duly licensed by the appropriate government agency to, transport, manufacture, import, export, purchase, deal in or sell firearms and/or their parts, ammunitions and/or their components, or explosives and/or their components and/or controlled chemicals, and other qualified individuals, may be issued a CA-TT and allowed to transport or deliver such items during the Election Period.

As regards parts of firearms, only their major parts as defined hereunder shall be covered under this Rule.

SECTION 41. *Accreditation of Duly Registered Entities Engaged in, and Duly Licensed by the Appropriate Government Agency to, Transport, Manufacture, Import, Export, Purchase, Deal in or Sell Firearms, Ammunitions, Explosives.* - To facilitate and more effectively process applications and reduce the repetitive submission of documentary requirements, duly licensed/accredited/registered ENTITIES engaged in, and duly licensed by the appropriate government agency to, transport, manufacture, import, export, purchase, deal in or sell firearms and/or their parts, ammunitions, and/or their components, or explosives and/or their components and/or controlled chemicals may, at their option, apply for accreditation before the CBFSC.

Entities accredited by the CBFSC shall have the following privileges:

- i. need not submit a duly notarized board resolution certifying the authority given to the head of the juridical entity or authorized representative/s for every CA-TT application;

- ii. in the case of explosives and/or their components and/or controlled chemicals, may be authorized, upon issuance of the corresponding CA-TT, to conduct partial or series of deliveries if the entire quantity of the items as stated in the PNP Permit cannot be delivered at one time, subject to coordination with the PNP FEO or PNP Regional Civil Security Unit, as the case may be; and
- iii. others as determined by the CBFSC.

SECTION 42. *Application Form and Documentary Requirements for the Issuance of Certificate of Accreditation.* - Applicants for Certificate of Accreditation must provide their qualifications of large-scale frequent operation and/or status as major industry stakeholder through the one-time submission of documents, including, but not limited to the following:

- a. CBFSC Form No. 2025ACC indicating therein, among others, the name of the applicant, principal office address, and name/s of the duly authorized representative/s if any;
- b. certified true copies of License/s to Operate and other licenses, registrations, and certifications in relation thereto as issued by the PNP;
- c. certified true copy of Securities and Exchange Commission (SEC) Registration for corporations, or Department of Trade and Industry (DTI) Certification for sole proprietorships;
- d. certified true copy of business permit (or equivalent document) issued by the local government unit having jurisdiction of the principal place of business of the company;
- e. either certified true copies of latest Audited Financial Statements (AFS) and ITR stamped received by the BIR, or receipt or proof of online submission thereof;
- f. either a certified true copy of valid and latest Tax Clearance per E.O. No. 398, Series of 2005, or a certification issued by the BIR attesting that it is not authorized to issue a Tax Clearance for the concerned entity;
- g. either certified true copies of government or private contracts evincing the large/frequent operation of the entity, or a notarized list/summary of transaction with its clients both from the private and public sector;
- h. endorsement and certification as a large-scale frequent operation and/or status as major industry stakeholder from the PNP FEO;
- i. certificate of no past or pending case with PNP FEO;
- j. affidavit of no involvement on pending investigations or cases in other government agencies; and
- k. duly notarized board resolution certifying the authority given to the head of entity or its authorized representative/s to apply for a CA-TT, in behalf of the company.

As for documents required to be certified as true copy, the certification thereof must be from the concerned government agency which issued the original of the document.

An accreditation fee in the amount of One Thousand Pesos (P1,000.00) shall be paid.

SECTION 43(a). *Application Form and Documentary Requirements for the Issuance of CA-TT.* - Applicants for CA-TT must completely accomplish and submit the following requirements:

- a. CBFSC Form No. 2025-07 indicating therein, among others, the name of the applicant, principal office address, and name/s of the duly authorized representative/s if any;
- b. CBFSC Form No. 2025A-07 indicating therein, among others, the complete address of the places of origin and destination, description and quantity of the item/s to be transported or delivered, and the frequency/series of deliveries in case of explosives and/or their components and/or controlled chemicals, all of which shall be consistent with the corresponding endorsement from the PNP FEO;
- c. for corporations, partnerships, and other juridical entities which have not been accredited, a duly notarized board resolution certifying the authority given to the head of the juridical entity or authorized representative/s to apply for a CA-TT on its behalf; or

for sole proprietorships, copy of the DTI Certification or Mayor's Permit;

- d. original copy of the Permit to Transport issued by the PNP FEO, with endorsement by the concerned officer of the PNP FEO indicating therein, among others, the complete address of the places of origin and destination, description and quantity of the item/s to be transported or delivered, and the frequency/series of deliveries in case of explosives and/or their components and/or controlled chemicals;
- e. copy of the coordination memorandum (radio message), if applicable; and
- f. copy of the Special Bank Receipt from the PNP.

The CBFSC Forms must be duly accomplished, completely filled out, signed and attested under oath by the applicant's duly authorized representative as to the truthfulness and correctness of all the entries therein with an assurance that all the conditions set forth in these Rules and Regulations are to be strictly complied with, properly notarized, and filed in accordance with the procedures herein set forth. Each and every page of the CBFSC Forms and its attachments must be numbered consecutively at the bottom right side. Failure to comply with the foregoing may result to the non-acceptance or denial of the application.

SECTION 43(b). *Letter-Request for Issuance of CA-TT.* - DTI-certified micro and small enterprises, Commission on Higher Education (CHED)/ Department of Education (DepEd)/ Technical Education and Skills Development Authority (TESDA)-certified academe, Department of Science and Technology (DOST)-certified analytical/testing laboratories, and Department of Health (DOH)-certified hospitals with FEO-issued Purchaser's License shall not be required to apply for exemption, but shall be issued a CA-TT provided they notify the CBFSC through a letter-request of the details of the purchases and the transport of controlled chemicals pursuant to such purchases. Proof of certification

from the DTI, CHED/DepEd/TESDA, DOST, or DOH, as the case may be, shall be attached to the letter-request.

Provided further, that issuance of a CA-TT does not exempt the concerned entity for coordinating or securing the necessary clearances from the PNP.

The CA-TT issued to exempted entities under this Section shall be valid during the prescribed period/transaction indicated therein.

SECTION 44. *Administrative Processing Fees Relative to the Application for the Issuance of a CA-TT.* – The administrative processing fees for applications involving the enumerated permit/s shall be, as follows:

- a. PNP's Permit to Export – No administrative processing fee;
- b. PNP's Permit to Purchase and Move Explosives, Explosive Ingredients, Controlled Chemicals – One Thousand Five Hundred Pesos (₱1,500.00);
- c. PNP's Special Permit to Purchase and Move Explosives, Explosive Ingredients, Controlled Chemicals – One Thousand Five Hundred Pesos (₱1,500.00);
- d. PNP's Permit to Unload Explosives/Explosive Ingredients, Controlled Chemicals – One Thousand Five Hundred Pesos (₱1,500.00);
- e. PNP's Permit to Transport Firearms and Ammunition – Two Hundred Pesos (₱200.00); and
- f. PNP's other permits for the movement of firearms and/or their parts, ammunitions and/or their components, explosives and/or their ingredients, and controlled chemicals – Same amount of fee imposed by the PNP but not to exceed One Thousand Five Hundred Pesos (₱1,500.00).

SECTION 45. *Conditions for the Issuance of a CA-TT.* – The following are the conditions for the issuance of a CA-TT pursuant to Section 43(a) during the Election Period:

- a. The CA-TT shall be valid during the prescribed period, and shall provide the terms and conditions of its grant strictly on a one-time, one-way basis.

Provided, that entities accredited by the CBFSC are authorized to conduct partial or series of deliveries of explosives and/or their components and/or controlled chemicals if the entire quantity of the items as stated in the PNP Permit cannot be delivered at one time. In cases of partial or series of deliveries, the conduct thereof shall be consistent with the details and order of deliveries as provided in the CA-TT, and the endorsement and coordination memorandum issued by the PNP FEO.

- b. The validity of the CA-TT may be extended for a period equal to the period reflected in the new permit issued by the PNP on the conditions that:
 - i. A letter-request stating the reasons therefor is submitted via email. It shall be accompanied with a copy of the new permit issued by the PNP, and copy of the official receipt to prove payment of corresponding administrative processing fee, as specified in the immediately preceding section.

- ii. The original hard copy or certified true copy of the subject CA-TT is presented and submitted so that the CBFSC may stamp the appropriate and distinct mark thereon stating its extended validity period. Likewise, the hard copies of the documents sent via email and a self-addressed prepaid return (small brown or A4-sized) envelope of applicant's choice of courier service must be submitted to the CBFSC through its Secretariat with office address at 8th Floor Law Department Palacio del Gobernador, General Luna Street, Intramuros, Manila.

The hard copy of the CA-TT appropriately stamped with indication of extended validity period shall be sent and delivered to the applicant via his/her provided self-addressed prepaid return (small brown or A4-sized) envelope, or may be physically obtained, if possible, by the applicant or his/her authorized representative after submission of valid proof of identification (preferably government-issued) and/or authorization. Its digital or scanned copy shall be sent through the applicant's email address.

- c. In the case of explosives and/or their components and/or controlled chemicals, the same shall be immediately transported with a police escort by the applicant, grantee or any authorized representative directly to the explosives magazine or storage facility of the licensed requesting party.

All deliveries of explosives and/or their components and/or controlled chemicals shall be with written notification to the CBFSC at least three (3) days prior to the delivery, and prior coordination with the PNP FEO which shall consistently submit to the CBFSC a report of all the deliveries conducted pursuant to the grant of CA-TT authorizing partial or series of deliveries.

- d. In the case of firearms and/or their parts, and ammunitions and/or their components, the same shall be immediately transported by the applicant, grantee or any authorized representative directly to the address of the buyer or requesting party.
- e. Firearms and/or their parts, ammunitions and/or their components, and explosives and/or their components and/or controlled chemicals meant for exportation to other countries or foreign jurisdictions shall be transported or delivered directly to airports or seaports.
- f. Firearms and/or their parts, ammunitions and/or components imported from other countries or foreign jurisdictions shall be delivered directly to the PNP FEO Storage Section. Explosives and/or their components and/or controlled chemicals shall be delivered directly to the manufacturing facility or magazine of the licensed manufacturer with CA-TT.
- g. In no case shall the firearms and/or their parts, ammunitions and/or their components, and explosives and/or their components and/or controlled chemicals be transported or delivered by any person other than the authorized manufacturer, importer, exporter, purchaser, dealer, and seller or their duly authorized representative/s with CA-TT.

Any violation of the foregoing conditions, as well as any other condition for the issuance of the CA-TT, shall immediately invalidate the CA-TT.

**RULE XV
CERTIFICATE OF AUTHORITY - SPORTS SHOOTERS**

SECTION 46. *Who May Bear, Carry, or Transport Firearms.* – Competitive sports shooters excluding aliens or foreigners, who will be participating in international classifier and qualifier matches scheduled prior to the Election Period in representation of their duly registered organizations and/or the Philippines, may bear, carry or transport firearms during the Election Period after having proven to the CBFSC their participation in internationally sanctioned and recognized shooting competitions in representation of their duly registered organizations and/or the Philippines.

SECTION 47. *Conditions for the Issuance of a CA-SS.* – When in the possession of firearms, the sports shooters must be:

- a. going in the shooting range or competition/match venue and/or returning to his/her dwelling after the training, competition or match without deviation of route whatsoever;
- b. in possession of a valid LTOPF where his/her qualification as a sports shooter is indicated;
- c. in possession of a valid PTCFOR or Permit to Transport Firearm issued by the PNP FEO, which both bear his/her qualification as a sports shooter;
- d. in possession of valid, updated, and current firearm/s registration/s; and
- e. bearing, carrying, or transporting a maximum of three (3) firearms.

For purposes of this Rule, the Philippine Practical Shooting Association (PPSA), Philippine Shooters and Match Officers Confederation (PSMOC), Philippine National Shooting Association (PNSA), and other organizations duly recognized and accredited by the Philippine Sports Commission (PSC) and/or Philippine Olympic Committee (POC) shall submit to the CBFSC the official list of its members, registered participants, and schedule and dates of its sanctioned international qualifier and classifier matches and competitions. Failure to comply with this requirement shall be deemed as an unconditional waiver for such matches and competitions to be considered by the CBFSC.

The terms and conditions imposed by the PNP for the grant of the PTCFOR or Permit to Transport Firearm for the transport of competition firearm/s and ammunitions by sports shooters, which are not inconsistent herewith shall remain and subsist.

Any violation of the foregoing conditions, as well as any other condition for the issuance of the CA-SS, shall immediately invalidate the CA-SS.

SECTION 48. *Application Form and Documentary Requirements for the Issuance of CA-SS.* – Applicants for CA-SS must completely accomplish and submit the following requirements:

- a. CBFSC Form No. 2025-08 signed by the applicant sports shooter with one (1) piece 2" x 2" photograph of the applicant;
- b. certification of *bona fide* membership and inclusion in the official list of active members issued by the PPSA, PSMOC, PNSA, and other organizations duly recognized and accredited by the PSC and/or POC;
- c. proof of participation in previous national and international classifier and qualifier matches, if applicable;
- d. certified true copy of registration as a competitor in international classifier and qualifier matches to be held during the Election Period but scheduled prior thereto;
- g. proof of recognition or designation as a sports shooter representing the sanctioning organization or country, if applicable;
- e. CBFSC Form No. 2025A-08 with the firearms description and registration data, including copies of the LCR with LO/MO for government-issued firearms and/or CFR with PTCFOR for privately owned firearms, all valid and existing for the entire duration of the competition/match including the period of applicant's return to his/her dwelling;
- f. in case of transport of firearms to the venue or country of training or competition, original copies of PNP permits and licenses for the purpose; and
- g. other competent and relevant documents.

The CBFSC Forms must be duly accomplished, completely filled out, signed and attested under oath by the applicant as to the truthfulness and correctness of all the entries therein with an assurance that all the conditions set forth in these Rules and Regulations are to be strictly complied with, properly notarized, and filed in accordance with the procedures herein set forth. Each and every page of the CBFSC Forms and its attachments must be numbered consecutively at the bottom right side. Failure to comply with the foregoing may result to the non-acceptance or denial of the application.

An administrative processing fee in the amount of One Thousand Pesos (P1,000.00) shall be paid in accordance with the procedures herein set forth.

RULE XVI
CERTIFICATE OF AUTHORITY - THEATRICAL PROPERTY

SECTION 49. *Who May Bear, Carry, or Transport Airsoft Guns, Airguns, and other Imitation Firearms as Theatrical Property in the Entertainment Industry and Performing Arts.* – During the Election Period, any entity, including persons connected therewith, involved in the entertainment industry and performing arts may be authorized to bear, carry, or transport airsoft guns, airguns, and other imitation firearms as theatrical property in the conduct of a performance or show including the production thereof.

SECTION 50. *Conditions for the Issuance of a CA-TP.* – When in the possession of airsoft guns, airguns, and other imitation firearms, the applicant must be:

- a. in the actual conduct of a performance/production/show;
- b. going to the place of performance/production/show and/or returning to the place where the airsoft guns, airguns, and other imitation firearms are to be stored;
- c. in possession of a valid Special Permit issued by the PNP FEO;
- d. compliant with all the conditions imposed by the PNP FEO; and
- e. in possession of updated and current Certificate of Registration valid and existing until the end of the Election Period in the case of airsoft guns and airguns.

Any violation of the foregoing conditions, as well as any other condition for the issuance of the CA-TP, shall immediately invalidate the CA-TP.

SECTION 51. *Application Form and Documentary Requirements for the Issuance of CA-TP.* – Applicants for CA-TP must completely accomplish and submit the following requirements:

- a. CBFSC Form No. 2025-09 indicating therein, among others, the name of the applicant, address, and name/s of the duly authorized representative/s if any;
- b. for corporations, partnerships, and other juridical entities, a duly notarized board resolution certifying the authority given to the head of the juridical entity or authorized representative/s to apply for CA-TP on its behalf; or

for sole proprietorships, copy of the DTI Certification or Mayor's Permit;

- c. CBFSC Form No. 2025A-09 indicating therein, among others, name/title and date/s of the performance/production/show, complete address of the place of origin and place of destination, firearm description and quantity, and firearms registration data in the case of airsoft guns and airguns, all of which shall be consistent with the corresponding endorsement from the PNP FEO;
- d. original copy of the Special Permit to Bear, Carry, or Transport Imitation Firearms as Theatrical Property issued by the PNP FEO, with endorsement by the concerned officer of the PNP FEO, indicating therein, among others:
 - i. name/title and date/s of the performance/production/show;
 - ii. complete address of the place of origin and place of destination;
 - iii. firearm description and quantity;
 - iv. firearm registration data in the case of airsoft guns and airguns; and
 - v. other information the PNP FEO deems appropriate;

- e. in case of airsoft guns and airguns, a Certificate of Registration valid and existing until the end of the Election Period; and
- f. copy of the Special Bank Receipt from the PNP.

The CBFSC Forms must be duly accomplished, completely filled out, signed and attested under oath by the applicant as to the truthfulness and correctness of all the entries therein with an assurance that all the conditions set forth in these Rules and Regulations are to be strictly complied with, properly notarized, and filed in accordance with the procedures herein set forth. Each and every page of the CBFSC Forms and its attachments must be numbered consecutively at the bottom right side. Failure to comply with the foregoing may result to the non-acceptance or denial of the application.

An administrative processing fee in the amount of Two Hundred Pesos (P200.00) shall be paid in accordance with the procedures herein set forth.

RULE XVII CERTIFICATE OF AUTHORITY - SHOOTING RANGES

SECTION 52. *Who May Bear or Carry Firearms in Shooting Ranges during the Election Period.* - Any person intending to use a shooting range may bear or carry firearms therein during the Election Period provided that the firearms are registered under his/her name and covered by a duly issued CA; or the firearms are registered under the name of the shooting range and covered by a duly issued CA-SR.

For this purpose, entities such as private businesses, government agencies, college/universities, security training centers, and gun clubs engaged in the operation of shooting ranges may apply for a CA-SR covering the firearms registered under their name.

SECTION 53. *Shooting Ranges Operated within the Camps of the AFP, PNP, and PCG during the Election Period.* - Any person intending to use a shooting range operated by the AFP, PNP, or PCG may use firearms registered under the name of the AFP, PNP, or PCG, as the case may be, even if such firearms are not covered by a CA-LEA duly issued to the AFP, PNP, or PCG.

SECTION 54. *Application Form and Documentary Requirements for the Issuance of CA-SR.* - Applicants for CA-SR must completely accomplish and submit the following requirements:

- a. CBFSC Form No. 2025-10 signed by the head of agency or the entity's duly authorized representative;
- b. for government agencies if the CBFSC Forms are signed by an authorized representative, a duly notarized certification executed by the head of agency as to the authority given to the authorized representative/s to apply for a CA-SR on its behalf; or

for corporations, partnerships, and other juridical entities, a duly notarized board resolution certifying the authority given to the head of the juridical entity or authorized representative/s to apply for a CA-SR on its behalf; or

for sole proprietorships, copy of the DTI Certification or Mayor's Permit;

- c. CBFSC Form No. 2025A-10 with the firearms description and registration data, including copies of CFR for firearms registered under the name of the shooting range;
- d. Special Permit from the PNP FEO with Endorsement by the concerned officer of the PNP FEO, indicating therein, among others:
 - i. name of shooting range;
 - ii. registered owner of the shooting range, if applicable;
 - iii. complete address;
 - iv. date of accreditation; and
 - v. date of expiration of accreditation;
- e. copy of the Special Bank Receipt from the PNP, if applicable.

The CBFSC Forms must be duly accomplished, completely filled out, signed and attested under oath by the applicant as to the truthfulness and correctness of all the entries therein with an assurance that all the conditions set forth in these Rules and Regulations are to be strictly complied with, properly notarized, and filed in accordance with the procedures herein set forth. Each and every page of the CBFSC Forms and its attachments must be numbered consecutively at the bottom right side. Failure to comply with the foregoing may result to the non-acceptance or denial of the application.

Except for government agencies, an administrative processing fee in the amount of One Thousand Pesos (₱1,000.00) shall be paid.

SECTION 55. *Conditions for the Issuance of a CA-SR.* – The following rules shall be strictly observed by the operators of shooting ranges which have been issued a CA-SR:

- a. The authority shall be valid until the end of the Election Period, unless the accreditation issued by the PNP has already expired.
- b. Only firearms registered under the name of the shooter and covered by a duly issued CA, or firearms registered under the name of the shooting range and covered by a duly issued CA-SR may be used therein.

Any violation of the foregoing conditions, as well as any other condition for the issuance of the CA-SS, shall immediately invalidate the CA-SS.

RULE XVIII
ELECTRONIC FILING OF APPLICATIONS FOR THE ISSUANCE OF
CERTIFICATES OF AUTHORITY

SECTION 56. *Electronic Filing of Applications for the Issuance of CA.* – The electronic filing of applications for the issuance of CA shall start on **November 18, 2024** and shall end on **May 28, 2025**, from 8:00 A.M. to 5:00 P.M. excluding weekends and holidays. Filing of applications shall be made through electronic means taking advantage of the current information technology advancements, adopting the principle of efficient government service delivery, addressing the geo-logistical challenges in some regions, and for mutual safety under the new normal, as follows:

STEP 1. Applicant must visit and access the official website of the Commission at www.comelec.gov.ph.

STEP 2. At the home page, applicant must click the *Gun Ban Exemption Application* link to proceed to the appropriate page.

STEP 3. At the appropriate page, applicant may find the *Application Forms* link containing downloadable forms in PDF format, and *Microsoft Forms* link through which the application may be sent. Upon clicking the *Application Forms* link, a contents list containing the links for the different categories of CA may be found. Applicant must click the category of the CA being applied for.

STEP 4. Applicant must download, print, completely accomplish, and sign the required forms in the original. Thereafter, applicant must cause the proper notarization of the same.

STEP 5. Applicant must prepare the documentary requirements, including the corresponding original or certified true copies thereof if required. For this purpose, the applicant or the duly authorized officer-custodian of the applicant's original document/s may accomplish the certification, except when the rules on the filing of applications for a particular CA provide otherwise.

STEP 6. Applicant must digitally scan and/or convert into PDF format in a continuous manner the prepared forms and documentary requirements. Using an online media storage application, applicant must upload all the scanned forms and documentary requirements thereto, and generate an online link therefor. For ease of use, it is recommended that Google Drive be utilized for this purpose.

STEP 7. Applicant must repeat Steps 1 to 3. Thereafter, applicant must click the *Microsoft Forms* link where the applicant's express consent to the collection and processing of the required personal data will be needed. Tick the appropriate box in order to proceed to the next steps.

STEP 8. Applicant must accomplish the required fields of the *Microsoft Forms* by providing the needed personal data, ticking the appropriate boxes, clicking the correct options in the pull-down menus, and ensuring to have provided the following:

- a. Correct link to the online media storage application where the scanned forms and documentary requirements are uploaded, and made accessible to the CBFSC, and AFP and PNP Evaluation Teams through their given email address.

Applicant must ensure that the online media storage application is properly set and adjusted to give access to such email addresses.

- b. Valid and active email address where all correspondences and notices from the CBFSC shall be sent.

Any error or fault in the processes, notifications, certificates, correspondences, and communications attributable to incomplete, incorrect, misspelled data or information, including inaccessible and corrupted file or non-working links provided and supplied shall be on applicant's account, and constitutes a waiver of responsibility and liability on the part of the Commission, CBFSC, and AFP and PNP Evaluation Teams.

STEP 9. After reviewing that all the data and information entered and supplied are true and correct, applicant must click the *Submit* button.

STEP 10. After pre-evaluation by the CBFSC Secretariat, applicant will receive an email informing him/her:

- a. if the submission is complete, of the corresponding application number, and order of payment, which must be printed and presented during payment. Payment must be made within three (3) working days from the date of the email through the following:
 - i. Cash Division of the Commission at its Main Office in Intramuros, Manila; or
 - ii. any Office of the Election Officer.

After payment, applicant must send via email-reply a digital picture or scanned copy of the duly issued official receipt or deposit/payment slip.

Thereafter, applicant must immediately disable access to the online link or the documents uploaded in the online media storage.

Likewise, within three (3) working days from the date of the email, applicant is required to send:

- i. the original hard copies of the same forms and documentary requirements which were previously scanned and uploaded to the applicant's preferred online media storage application, the link to which was entered to the corresponding field of the *Microsoft Forms*; and
- ii. a self-addressed prepaid return (small brown or A4-sized) envelope of applicant's choice of courier service to the CBFSC

through its Secretariat at the following address: 8th Floor Law Department, Palacio del Gobernador, Gen. Luna St., Intramuros, Manila 1002.

- b. if the submission is incomplete, or lacking data, information or document/s, or indiscernible, or not compliant with these Rules and Regulations (there is a need to give access to the online media storage application used, or the need to digitally scan and/or convert into PDF format in a continuous manner all forms and documentary requirements, among others). Applicant must submit all the needed forms and documentary requirements, and such submission will be treated as a new application.

RULE XIX
PRE-EVALUATION, EVALUATION, RESOLUTION OF THE APPLICATION,
AND REQUEST FOR RECONSIDERATION

SECTION 57. *Pre-Evaluation, Evaluation, and Resolution of Applications for the Issuance of CA.* - The following procedures shall be observed in the processing of applications for the issuance of CA:

- a. Upon receipt in its official email address of a notification that an application has been filed, the CBFSC Secretariat shall immediately retrieve the data and information entered via *Microsoft Forms*, and access the digital or scanned copies of the application forms and documentary requirements uploaded to the online media storage application, the link to which was supplied by the applicant to the corresponding field of the *Microsoft Forms*.
- b. Once all the application forms and documentary requirements have been downloaded, the CBFSC Secretariat shall conduct a pre-evaluation to verify whether the submission is complete or incomplete.
- c. If the submission is incomplete or not compliant with these Rules and Regulations, the application shall not be assigned an application number. Through email, the CBFSC Secretariat shall inform the applicant of the lacking data, information or document/s, or the improper accomplishment of the application forms, or the need to give access to the online media storage application used, or the indiscernible forms and documentary requirements submitted, or the need to digitally scan and/or convert into PDF format in a continuous manner all forms and documentary requirements.

The applicant shall be advised to submit all the needed forms and documentary requirements. Such submission will be treated as a new application.

- d. If the submission is complete, the CBFSC Secretariat shall:
 - i. assign the corresponding application number;
 - ii. compute the required administrative processing fee;

- iii. issue an order of payment; and
 - iv. notify the applicant through email of the above information; the need to pay the required administrative processing fee within three (3) working days from the date of the email; the requirement to send within three (3) working days from the date of the email the original hard copies of the application forms and documentary requirements, together with a self-addressed prepaid return (small brown or A4-sized) envelope of applicant's choice of courier service to the CBFSC through its office address (8th Floor Law Department Palacio del Gobernador, Gen Luna St., Intramuros, Manila 1002); and the transmittal of the application to the Evaluation Teams for evaluation.
- e. The CBFSC Secretariat shall transmit to the AFP and PNP Evaluation Teams via email the *Microsoft Forms Evaluation Sheet* with the details of the application and the link to the online media storage application, where the application forms and documentary requirements may be accessed for evaluation.
 - f. All the Evaluation Teams shall simultaneously conduct the evaluation within a period of three (3) working days from receipt thereof.
 - g. Once the respective *Microsoft Forms Evaluation Sheets* of the Evaluation Teams have been submitted, the CBFSC Secretariat shall collate the results thereof, and thereafter forward the same to the CBFSC Overall Supervising Evaluator for final evaluation and preparation of recommendation to the CBFSC.
 - h. The CBFSC shall deliberate on and resolve the application. If the application is approved or granted, the CBFSC shall order the CBFSC Secretariat to prepare the corresponding CA to be signed by the CBFSC Chairperson and Members.
 - i. If the application is disapproved or denied, the CBFSC shall order the CBFSC Secretariat to prepare a notice of denial indicating therein the ground/s therefor. The notice shall be signed by the CBFSC Chairperson and Members.
 - j. If the disapproval or denial is due to insufficiency of the documents submitted, the applicant may refile all the needed application forms and documentary requirements after he/she has cured the ground/s which caused the disapproval or denial of the application. For this purpose, the applicant shall select and click the *Refile* option in the *Microsoft Forms*.
 - k. If the application is refiled, the CBFSC Secretariat shall not assign it a new application number. Instead, "A" shall be appended to the original application number.
 - l. The hard copy of the CA or notice of denial shall be sent and delivered to the applicant via his/her provided self-addressed prepaid return (small brown or A4-sized) envelope, or may be physically obtained, if possible, by the applicant or his/her authorized representative after submission of valid proof of identification (preferably government-issued) and/or authorization. Its digital or scanned copy shall be sent through the applicant's email address.

SECTION 58. Denial of Application - The CBFSC may deny applications for CA on the following grounds:

- a. submission of insufficient or incomplete application forms and documentary requirements;
- b. misrepresentation or false statement in the application or its attachments, or submission of falsified documents;
- c. termination or non-existence of the ground/s for which the CA was issued;
- d. doing an act that demonstrates propensity for violence or disruption of public order and safety;
- e. designation as terrorist by the Anti-Terrorism Council, or as member/s of Private Armed Groups (PAGs) or potential PAGs by the appropriate agency of the government;
- f. doing an act detrimental to the conduct of free, safe, honest, and orderly election;
- g. dismissal, expiration, resignation, retirement or termination from public office of the official whom a CA has been issued if public office is a requirement for the issuance thereof;
- h. expiration or revocation of any of the applicable licenses, registrations, permits, and other pertinent firearms documents in support of the application; or
- i. other analogous grounds deemed appropriate by the CBFSC.

The CBFSC may take notice news reports, credible social media posts and other publicly available information, court cases whether pending or resolved with finality, and internal information from the AFP, PNP, PCG, and other law enforcement agencies as basis to invoke the foregoing grounds.

SECTION 59. Refiling of Application. - If the application is denied due to insufficiency of the documents submitted, the applicant may refile all the needed application forms and documentary requirements after he/she has cured the ground/s which caused the disapproval or denial of the application. For this purpose, the applicant shall select and click the *Refile* option in the *Microsoft Forms*.

Insufficiency of the documents submitted shall include the submission of expired licenses or permits, submission of documents with missing information, non-submission of necessary documents, and other analogous circumstances.

SECTION 60. Request for Reconsideration. - If the application is denied on the ground other than insufficiency of the documents submitted, the applicant may file a request for reconsideration with the CBFSC through the CBFSC Secretariat. The request for reconsideration must be filed via email within three (3) working days from the date of the email of the notice of denial.

If the CBFSC sustains its findings, the CBFSC Secretariat shall be directed to prepare a notice of final denial informing the applicant that the request for reconsideration has been

denied. On the other hand, if the CBFSC reconsiders its earlier findings and decision, the appropriate CA shall be issued in accordance with the procedures herein set forth.

The decision of the CBFSC shall be final and immediately executory.

RULE XX MISCELLANEOUS PROVISIONS

SECTION 61 *Deliberations.* – The CBFSC shall deliberate on and resolve the applications during its regular meeting on a day to be immediately determined, through a referendum, or through any other means deemed appropriate by the CBFSC Chairperson.

SECTION 62. *Signatories in the CA and Other Documents.* – In the absence of one or both of the AFP and PNP Representatives to the CBFSC or their respective alternates, the CBFSC Chairperson shall be authorized to solely sign the CA, Notice of Denial, memorandum, certificate or other documents issued under these Rules and Regulations for and in behalf of the CBFSC.

Notwithstanding the affixing of the signatures of one or both the AFP and PNP Representatives to the CBFSC or their respective alternates in the CA, Notice of Denial, memorandum, certificate or other documents issued under these Rules and Regulations, the same shall not be valid and shall be without force and effect, unless signed by the CBFSC Chairperson.

SECTION 63. *Uniform Validity of Letter Orders Issued by the PNP.* – The PNP shall issue authorizations, permits, Letter Orders, and the like, with uniform validity and subsisting for the entire duration of the Election Period.

SECTION 64. *Payment of Administrative Processing Fees.* – Administrative processing fees paid pursuant to these Rules and Regulations are strictly non-refundable. Payments shall be made to the Cash Division of the Commission at its Main Office in Intramuros, Manila, or with any Office of the Election Officer.

No administrative processing fee shall be assessed for refiled applications.

SECTION 65. *Certified True Copy of CAs and Related Documents.* – Certified true copies of CAs and related documents, as stamped with the dry seal of the Commission and/or affixed with security sticker, may be requested with the CBFSC Secretariat, addressed to the Commission's Data Privacy Officer, upon payment of fee of One Hundred Pesos (₱100.00) for the first page and Two Pesos (₱2.00) for every succeeding page.

The written request shall state the name and contact information of the requesting party, provide valid proof of his/her identification or authorization, reasonably describe the information requested, and the reason for, or purpose of, the request for information. The request shall be subject to the approval of the Commission's Data Privacy Officer, the purpose of which shall in no case be contrary to law, existing rules and regulations or it is one of the exceptions provided in the Commission's Freedom of Information (FOI) Manual.

SECTION 66. *Gum Ban Certification.* – Upon written request or order, the CBFSC may issue appropriate certification attesting that a particular person or entity has or has not

applied for and has or has not been granted authority to bear, carry, or transport firearms or other deadly weapons; employ, avail or engage the services of security personnel or bodyguards; and transport or deliver firearms and/or their parts, ammunitions and/or their components, and explosives and/or their components and/or controlled chemicals.

SECTION 67. *Records Keeping.* - Physical and electronic records of applications received, processed, evaluated, and acted upon shall be kept at the office of the CBFSC, and shall be under the custody of the Secretariat. The AFP and PNP Evaluation Teams shall be deemed to be in the custody of the physical and electronic records of the applications upon endorsement of the same to the said Evaluation Team, and while the same records are in their possession.

Retention of records by the Commission and the CBFSC, including the AFP and PNP Evaluation Teams, shall be subject to the laws, rules, and regulations on government record disposition.

SECTION 68. *Honoraria of Team Leaders and Members of the AFP and PNP Evaluation Teams.* - The Team Leaders and Members of the AFP and PNP Evaluation Teams, including the AFP and PNP Representatives to the CBFSC who exercise direct control and supervision thereto, shall be granted reasonable honoraria in the amount so fixed in the operational budget proposal and determined by the Finance Services Department, and after compliance with existing accounting and auditing rules.

RULE XXI PROHIBITIONS AND PENALTIES

SECTION 69. *Election Offense Liability.* - Any person who shall:

- a. Bear or carry firearms or other deadly weapons; or
- b. Employ, avail or engage the services of security personnel or bodyguards; or
- c. Transport or deliver firearms and/or their parts, ammunitions and/or their components, and explosives and/or their components and/or controlled chemicals;

during the Election Period without a valid and subsisting CA shall be guilty of an election offense.

SECTION 70. *Penalty for Election Offenses.* - Any person found guilty of any election offense described in these Rules and Regulations shall be punished with imprisonment of not less than one (1) year but not more than six (6) years, and shall not be subject to probation. In addition, the guilty party shall be sentenced to suffer disqualification to hold public office and deprivation of the right of suffrage. If he/she is a foreigner, he shall be sentenced to deportation which shall be enforced after the prison term has been served.

SECTION 71. *Liability of Juridical Persons.* - The owner, president, manager, director or other responsible officer/s of any public or private firm, company, corporation or entity who shall willfully or knowingly allow any person to bear, carry or transport any of the firearms owned by such firm, company, corporation or entity during the course of his/her

employment without a valid and subsisting CA, shall be liable under Section 261 (q) of the Omnibus Election Code, Sections 32 and 33 of R.A. No. 7166, Section 30 of R.A. No. 10591 or the *Comprehensive Firearms and Ammunition Regulation Act*, Section 16 of R.A. No. 11917 or the *Private Security Services Industry Act*, and/or its implementing rules and regulations offense under Section 30 of R.A. No. 10591 or the *Comprehensive Firearms and Ammunition Regulation Act*.

SECTION 72. *Revocation, Cancellation or Suspension of Accreditations, Certificates, Licenses, Permits, and Registration Granted or Issued by the PNP.* - The PNP Chief or any authorized representative may revoke, cancel or suspend any granted or issued accreditations, certificates, licenses, permits, and registration, if any, of any person including juridical persons found to be in violation of the prohibitions mentioned herein.

SECTION 73. *Administrative Penalties on Applicants.* - In addition to the provisions of Section 13 and Section 58 of these Rules and Regulations on the revocation or *ipso facto* nullification of duly issued CAs and the denial of applications, the CBFSC shall impose on the applicants or prospective applicants the administrative penalty of total denial of the application for the following violations:

- a. misrepresentation or false statement in the application or its attachments;
- b. unauthorized insertions of unqualified individuals in the application;
- c. submission of fictitious/tampered documentary requirements;
- d. submission of revoked, cancelled, suspended, or expired accreditations, certificates, licenses, permits, and registration; and
- e. other analogous grounds deemed appropriate by the CBFSC.

If the violation is done deliberately in order to mislead the CBFSC in granting the application, the administrative penalty of blacklisting shall likewise be imposed on the applicant.

The CBFSC may also impose the administrative penalty of blacklisting to any firm, company, corporation or entity who shall willfully or knowingly allow any person to bear, carry or transport any of the firearms owned by such firm, company, corporation or entity during the Election Period without a valid and subsisting CA.

SECTION 74. *Liability of Evaluators in Case of Abuse.* - Any Member of the AFP and PNP Evaluation Teams, including the Team Leaders thereof, who shall knowingly recommend for approval an application with misrepresentation or fictitious/tampered documents, or intentionally recommend for approval a non-compliant application, or cause undue delay in the processing thereof, shall be administratively liable in accordance with existing laws, rules and regulations. For these purposes, the Commission through the CBFSC shall initiate the proceedings in accordance with existing laws, rules and regulations.

RULE XXII
DATA PRIVACY IN THE EVALUATION OF APPLICATIONS

SECTION 75. *Processing of Personal Data.* - The Commission and CBFSC shall process personal data solely for the purpose of implementing these Rules and Regulations, and always in adherence to the principles of transparency, legitimate purpose, and proportionality, as well as the rules on personal data collection, processing, and retention under R.A. No. 10173 or the *Data Privacy Act of 2012*, its Implementing Rules and Regulations, and pertinent circulars issued by the National Privacy Commission.

SECTION 76. *Security Measures.* - The Commission and CBFSC shall implement reasonable and appropriate organizational, physical, and technical security measures for the protection of personal data being processed for purposes of these Rules and Regulations, which shall include the execution of a Non-Disclosure Agreement (NDA) with all personnel who shall handle personal data. The execution of an NDA shall also apply to all AFP and PNP counterparts.

SECTION 77. *Disclosure.* - Personal data processed for the purpose of implementing these Rules and Regulations shall not be disclosed unless:

- a. the data subject gives his/her consent; or
- b. it is legally required or authorized under laws, rules, and regulations, or by a court or tribunal: *Provided*, that in all instances, requests for disclosure of personal data shall be addressed and referred to the Commission's Data Protection Officer.

SECTION 78. *Accountability for Violation of the Law and Regulations on Data Privacy.* - Violation of this Rule shall be dealt with criminally, civilly, and administratively in accordance with the provisions of R.A. No. 10173 or the *Data Privacy Act of 2012*, and other applicable laws, rules and regulations.

C.
**GUIDELINES ON THE ESTABLISHMENT AND
OPERATION OF COMELEC CHECKPOINTS**

RULE XXIII
COMELEC CHECKPOINTS

SECTION 79. *Authority to Establish COMELEC Checkpoints.* - There shall be at least one (1) COMELEC checkpoint in each city/municipality including in its ports. However, additional checkpoints, including those coming from other AFP/PNP/PCG commands outside the city/municipality, shall be established in coordination with the Election Officer having jurisdiction over the city/municipality.

SECTION 80. *Notice of Location of COMELEC Checkpoints.* - The Election Officer shall post the locations of COMELEC checkpoints at the Office of the Election Officer, and the respective offices of the AFP, PNP, and PCG. Whenever possible, notices thereof will also

be disseminated to the non-government organizations, civil society groups and members of the media in the locality.

SECTION 81. *On-the-Spot (Hasty) Checkpoint.* - Where the circumstances warrant, on-the-spot checkpoints may be established in locations other than those mentioned in the preceding section. Before establishing such checkpoints, the coordinating officer/team leader shall give prior notice and coordinate with the Election Officer having jurisdiction over the area. The establishment of spot checkpoints shall follow the same guidelines for COMELEC checkpoint under Section 84 of this Resolution.

SECTION 82. *Personnel to Man Checkpoint.* - Any unit designated to man a COMELEC checkpoint must be led by a regular member of the AFP, PNP, or PCG with a rank of at least Lieutenant or Ensign, as the case may be. In cases where there is no available AFP/PNP/PCG member of said rank, the highest-ranking officer shall make a special designation of a lower-ranking officer to act as a commanding officer/team leader of the COMELEC checkpoint.

Adequate number of AFP, PNP, and PCG personnel shall man the checkpoints and must be in complete service uniform with the name plates and other identification tags clearly visible and readable, and shall not be under the influence of liquor/drug. Any violation hereof shall make the offender and his/her commanding officer/team leader jointly liable for administrative action, without prejudice to the prosecution of any criminal offense.

SECTION 83. *Briefing by the Commanding Officer/Team Leader.* - A briefing must be given by the commanding officer/team leader to all members of the unit who will be designated to man the checkpoints, with emphasis on the proper manner of searching with reasonableness.

SECTION 84. *Guidelines on the Establishment of COMELEC Checkpoints.* - The following guidelines must be observed on the establishment of COMELEC checkpoints:

- a. A COMELEC checkpoint must be well-lighted, properly identified and manned with uniformed personnel. It must be well-lighted so as to allow those who will pass through it to easily identify the AFP/PNP/PCG uniformed personnel manning the checkpoints with their name plates and other identification tags clearly visible and readable. Where electric lighting is not available, artificial lighting must be provided to ensure clear visibility.
- b. Every COMELEC checkpoint shall have a signboard measuring three feet by four feet (3'x4'), to clearly identify the place as a COMELEC checkpoint from a reasonable distance.

The following shall be printed/painted on both sides of the signboard in bold letters on a white background:

- i. a marking in red big font: "Stop, COMELEC Checkpoint";
- ii. a request for cooperation: "Please bear with us. Thank you for your cooperation.";

- iii. the name, office, and contact number of the Election Officer who has responsibility over the area;
- iv. the name, office, and contact number of the commanding officer/team leader of the checkpoint;
- v. the official seal of the Commission; and
- vi. the logo of the 2025 NLE.

There must also be signboards directing motorist(s) to slow down with an indication that there is COMELEC checkpoint ahead. Warning signs should be utilized (e.g., Slowdown Checkpoint Ahead, Checkpoint 20 Meters Ahead, etc.) to give sufficient notice to the public as they approach a checkpoint.

- c. Upon approach to any COMELEC checkpoint, the team manning it must require the motorist(s) to slow down and courteously request to dim the headlights and turn on cabin lights. In a checkpoint inquiry, the occupants cannot be compelled to step out of the vehicle.
- d. Only visual search is required. The search which is normally permissible is limited to visual search where the officer simply looks into the vehicle and flashes a light therein without opening the car's door.
- e. No person may be subjected to a physical or body search in the absence of any reasonable ground to believe that a person has just committed, is about to commit, or is committing a crime.
- f. The public is not obliged to open the glove compartment, trunk or bags. The personnel manning the checkpoint cannot compel the motorist to open the trunk or glove compartment of the car or any package contained therein.
- g. Ordinary/routine questions may be asked with courtesy. Checkpoint may involve only a brief detention of travelers during which the vehicle's occupants are required to answer a brief question or two.
- h. Personnel manning the checkpoint shall always observe the minimum public health standards.
- i. In case of any violation, incident or untoward circumstance during the conduct of COMELEC checkpoint, a report thereon must be made and submitted to the Election Officer within twenty-four (24) hours to ensure proper monitoring and reporting of violations.

SECTION 85. Searches of COMELEC Checkpoint. - Any search at any COMELEC checkpoint must be made only by members of the unit designated to man the same. It should be done in a manner which will impose minimum inconvenience upon the person or persons so searched, to the end that civil, political and human rights of any person are not violated.

As a rule, a valid search must be authorized by a search warrant duly issued by an appropriate authority. However, a warrantless search can be made in the following cases:

- a. when the occupant/s of the vehicle/water craft appear/s to be suspicious or exhibit/s unnatural reaction, such that the uniformed member of the unit designated to man the checkpoint observes unusual conduct which convinces him/her to believe that a criminal activity exists; or
- b. on the basis of prior confidential information which are reasonably corroborated by other attendant matters.

In all searches made in the checkpoints, the searching personnel must wear the required personnel protective equipment (PPE).

The conduct of searches in the checkpoint must be in accordance with the provisions of A.M. No. 21-06-08-SC⁴ on the rules on the use of body-worn cameras or alternative recording device, when practicable.

SECTION 86. Procedure in Case a Checkpoint is Ignored. - If a person ignores the checkpoint, the commanding officer/team leader must immediately report such incident to the adjacent teams/police stations stating the particular details of the person/s evading the checkpoint. If necessary, the team must immediately coordinate with such adjacent teams or stations in order to establish roadblock/s in accordance with existing standard operating procedures of the PNP under PNPM-DO-D-0-2-13-21 or the "Revised Philippine National Police Operational Procedures" ("PNP Manual").

SECTION 87. Procedure in Cases Where There is an Apparent Violation of the Prohibition on the Bearing, Carrying, or Transporting of Firearms or Other Deadly Weapons. - The following procedure must be followed in cases where there is an apparent violation of the prohibition on the bearing, carrying, or transporting of firearms or other deadly weapons:

- a. Any member of the team manning the checkpoint must ask for the corresponding CA to bear, carry, or transport the firearms, ammunitions, explosives or any parts/components/controlled chemicals thereof. During the Election Period, any person not in possession of any CA issued by the CBFSC is presumed to be without authority to bear, carry, or transport such item/s.
- b. All standard operating procedures of the PNP under the PNP Manual, must be observed, more particularly on the conduct of Regular Police Checkpoint (Rule 2.2.d), On-the-Spot Checks (Rule 2.2.e), and in cases where the check point is ignored (Rule 2.2.g).
- c. In cases where the circumstances warrant a justification for a valid arrest and/or searches incidental thereto, the procedures for arrests and searches as specified under the PNP Manual, must be observed, more particularly the guidelines for High-Risk Stop and High-Risk Arrest (Rule 2.4), Arrest Without a Warrant including procedures for effecting a warrantless arrest (Rule 2.6.e).

SECTION 88. Rights of Person Arrested. - Any person arrested at a COMELEC checkpoint must be treated humanely and with utmost respect for his/her constitutional rights. He/she must be informed of the following rights:

⁴ Rules on the Use of Body-Worn Cameras in the Execution of Warrants.

- a. To remain silent, and be informed that any statement made may be used against said person in court. This right cannot be waived except in writing and in the presence of competent and independent counsel.
- b. To have competent and independent counsel preferably of the person's choice, but if the latter cannot afford the services of a counsel, said person must be provided with one. The right cannot be waived except in writing and in the presence of competent and independent counsel.
- c. To be released from detention if no charges have been filed against the person within the allowable period/s from arrest under the law, unless said person is charged under the Omnibus Election Code, P.D. 1866, as amended, R.A. No. 10591 or the *Comprehensive Firearms and Ammunition Regulation Act*, and other rules and regulations implemented by the COMELEC. In no case shall the period of detention exceeds thirty-six (36) hours from arrest, if no charge has been filed before the respective Prosecutor's Office against the person arrested. This is without prejudice to the provisions of R.A. No. 11479 or the *Anti-Terrorism Act of 2020*.
- d. When women or children are among the suspects or arrestees, the arresting officer shall task the Women's and Children's Protection Desks (WCPD) officer or a policewoman who is familiar with women and children protection desk duties, to conduct the pat-down search, whenever necessary, in accordance with Rule 2.1 of the PNP Manual.
- e. A separate Police Blotter shall be maintained for crime incident report involving women and children and those cases involving a child in conflict with the law ("CICL") to protect their privacy pursuant to R.A. No. 9262 or the *Anti-Violence Against Women and Children Act of 2004* and R.A. No. 9344 or the *Juvenile Justice and Welfare Act of 2006*, respectively, following Rule 6.2 of the PNP Manual.
- f. The AFP/PNP/PCG manning the checkpoint shall at all times ensure respect for the rights of any CICL as provided in the Philippine Constitution, domestic laws, the Convention on the Rights of the Child and other related international human rights instruments. The procedures in handling of CICL under Rule 6.8.d of the PNP Manual shall be strictly followed.
- g. In cases involving persons with disability, the prohibitions on verbal, non-verbal ridicule and vilification under R.A. No. 9442 or the *An Act Amending R.A. No. 7277, otherwise known as the "Magna Carta for Disabled Persons, and for other Purposes and its Implementing Rules and Regulations*, and other relevant domestic and international laws shall be strictly observed.
- h. In cases involving violations committed by the elderly, due respect, courtesy and consideration shall be accorded to their persons, in regard of their age and physical state. The same respect, courtesy and consideration shall be accorded to pregnant women.

SECTION 89. Record of Arrest. - Any arrest made at a COMELEC checkpoint shall be immediately and chronologically recorded in a logbook for the purpose, stating the circumstances of the arrest and other particulars about the person and the confiscated weapons, ammunitions and materials.

The arresting officer shall execute an affidavit of arrest stating clearly and distinctly the facts and circumstances surrounding the arrest.

SECTION 90. *Report and Turn-over of Arrested Person.* - Any person arrested at a COMELEC checkpoint including the confiscated material, weapon, or ammunition, must be turned-over to the nearest law enforcement station or office together with the corresponding affidavit/s of arrest, for proper action.

The Chief of Police/Station Commander, or duly authorized PNP representative concerned, shall conduct a preliminary examination and submit the result thereof to the Provincial/City Prosecutor for preliminary investigation, copy furnished the C/MJSCC through the Election Officer.

SECTION 91. *Documentation of the Conduct of Checkpoint.* - The team conducting the checkpoint, if possible, shall photo/video-document their operation or at least part of it for purposes of evaluating/assessing whether the checkpoint is compliant with these Guidelines. This is to ensure that the rights of persons passing through them are respected, provided that the documentation conducted is not intrusive.

Any incident or untoward circumstance in the conduct of COMELEC checkpoints must be properly recorded and reported to the appropriate C/MJSCC through the Election Officer, which in turn shall forward the status and disposition of said occurrence to the appropriate PJSCC. Nonetheless, the C/MJSCC shall notify in writing the CBFSC of any serious and major incident or untoward circumstance in the conduct of COMELEC checkpoint.

The PJSCC shall make a weekly status/disposition report of any incident or untoward circumstance in the conduct of COMELEC checkpoint to their respective RJSCC.

The RJSCC shall forward a weekly status/disposition report of the said occurrence/s to the CBFSC Secretariat every Tuesday for the entire duration of the Election Period. Each submission of the status/disposition report shall cover seven (7) days from Sunday to Saturday of the week preceding the submission.

SECTION 92. *Prohibition on Extortion/Solicitation Acceptance of Voluntary Offers of Cash or Gifts.* - The team composing the checkpoint must not solicit or extort money from persons passing through the checkpoint nor accept voluntary offer of cash or gifts of whatever kind.

**RULE XXIV
INSTRUCTIONS TO THE CHIEFS OF POLICE OF CITIES/MUNICIPALITIES
ON THE CONDUCT OF PRELIMINARY EXAMINATION**

SECTION 93. *Preliminary Examination.* - The Chief of Police, Station Commander, or the duly authorized PNP representative shall conduct the preliminary examination of all apprehensions for violation of the prohibitions on the bearing, carrying, or transporting of firearms and other deadly weapons, and the employment, availment or engagement of security personnel.

SECTION 94. Procedure. - The Chief of Police, Station Commander, or duly authorized investigator shall:

- a. take the affidavit of the arresting officer or policeman indicating therein the fact of arrest and the circumstances surrounding the arrest;
- b. take the statement of the respondent/s;
- c. confiscate the firearms and issue the proper receipt thereof;
- d. cause the respondent/s to sign an affidavit binding said respondent to be present at the preliminary investigation at a later date before the prosecutor and that failure to do so shall constitute a waiver to present evidence as defense; and
- e. take the statement of witnesses, if any.

SECTION 95. Rights of Arrested Person. - All persons arrested for violation of any of the prohibited acts in Section 71 of this Resolution who is undergoing preliminary examination must be treated humanely and with utmost respect to constitutional and human rights, particularly his/her right as specified under these Guidelines.

SECTION 96. Disposition of Documents and Evidence. - The Chief of Police shall submit the investigation report, together with all documents and evidence gathered during the preliminary examination, within three (3) days from arrest to the corresponding provincial/city prosecutor, furnishing the C/MJSCC through the Election Officer, respectively.

Upon proper representation by the named PNP personnel above, request can be made with the concerned provincial/city prosecutor, furnishing the C/MJSCC through the Election Officer, that the seized firearm/s shall be released from their custody for them to be submitted to the PNP Crime Laboratory Offices for the required ballistics and cross-matching examinations.

The prosecutor shall then conduct an investigation which shall be resolved expeditiously.

RULE XXV MISCELLANEOUS PROVISIONS

SECTION 97. Data Privacy in the Establishment and Operation of COMELEC Checkpoints and Conduct of Preliminary. - Parties involved in the implementation of these Guidelines shall ensure that all procedures are compliant with R.A. No. 10173 or the *Data Privacy Act of 2012* and its Implementing Rules and Regulations.

SECTION 98. Fund for Establishment and Operation of COMELEC Checkpoints. - The Finance Services Department, through its Budget Division, shall ensure that the field offices of the Commission are allocated with sufficient fund needed for the establishment of checkpoints, including the procurement of the required signages.

D.
GUIDELINES ON THE DECLARATION OF ELECTION AREAS OF CONCERN AND
THOSE TO BE PLACED UNDER COMELEC CONTROL AND OTHER SECURITY
CONCERNS

RULE XVI
COMELEC CONTROL

SECTION 99. COMELEC Control. - When the peace and order situation in the area will affect the conduct of elections, the Commission *En Banc* may place any political division, subdivision, unit or area affected under its immediate and direct control and supervision. COMELEC Control includes:

- a. *Immediate and direct control and supervision over national and local officials and employees.* - The Commission shall take immediate and direct control and supervision over all national and local officials and employees required by law to perform duties and/or to comply with certain prohibitions relative to the conduct of the elections in the political division, subdivision, unit or area concerned.
- b. *Full control and supervision over all national and local law enforcement agencies.* - The Commission shall exercise full control and supervision over all national and local law enforcement agencies as well as military officers for the purpose of ensuring the holding of free, peaceful, orderly, honest and credible elections in the political division, subdivision, unit or area concerned.

The Commission may place certain areas in the country under COMELEC Control to address security threats, mitigate risks of violence or unrest, and uphold the integrity of the electoral process. Once declared, security measures are intensified, including heightened surveillance, increased police presence, and the implementation of additional security protocols to deter and respond to potential security incidents.

In furtherance thereof, the AFP, PNP, and PCG shall ensure constant collaboration with the Commission through the CBFSC, concerned R/P/C/MJSCCs, other law enforcement agencies, concerned local government units, and other relevant stakeholders, as the case may be, to ensure a coordinated and effective response to any security concerns.

SECTION 100. Power to Declare COMELEC Control. - The Commission *En Banc* shall exercise the authority to place certain areas in the country under COMELEC Control subject to the recommendation of the CBFSC.

SECTION 101. Grounds for the Declaration of COMELEC Control. - A declaration of COMELEC Control in any political division, subdivision, unit or area shall be based on the following grounds:

- a. incidence or history of/or current intense rivalry among the contending parties and/or their supporters when such could motivate people to engage in violent acts, especially those that may result in injury or death/s;
- b. violence facilitated by the employment of Private Armed Groups (PAGs) and potentials PAGs;

- c. serious armed threats posed by the Communist Terrorist Groups (CTGs), and/or other threat groups including the Bangsamoro Islamic Freedom Fighters (BIFF), the Abu Sayyaf Group (ASG), the Maute Group, and other analogous threat groups as may be declared by the competent authority, or other paramilitary forces, private armies or identifiable armed bands widely perceived to have committed terrorism, fraud or other election irregularities; and
- d. other analogous threats that tend to disrupt the holding of free, peaceful, honest, orderly and credible elections.

SECTION 102. Modes of declaration of COMELEC Control. - A declaration of COMELEC Control can be initiated through the following modes: (1) *motu proprio*; (2) filing of request; or (3) filing of direct petition/letter.

- a. ***Motu Proprio*** - The Commission, upon recommendation of the CBFSC, has the authority to declare an area under COMELEC Control. The R/P/C/MJSCCs may directly submit recommendations to the CBFSC but without prejudice to the other concerned R/P/C/MJSCCs, as the case may be, from raising opposition/s thereto.
- b. ***Filing of Request*** - The AFP through the Deputy Chief of Staff for Operations and the PNP through the Directorate for Operations may file with the CBFSC a request for declaration of COMELEC Control. Such request shall be made directly to the CBFSC and be supported with official reports from the concerned R/P/C/MJSCC.
- c. ***Filing of Direct Petition/Letter*** - Any person may file a notarized petition/letter for the declaration of COMELEC Control with the CBFSC stating therein the grounds why the area should be declared as under such control with attached affidavits of witnesses, documents, and other evidence in support thereto.

All requests and direct petitions/letters shall be acted upon by the Commission *En Banc* upon favorable recommendation by the CBFSC.

SECTION 103. Confirmation of the Existence of the Grounds for the Declaration of COMELEC Control. - The CBFSC may direct the AFP, PNP, PCG, concerned R/P/C/MJSCCs, and other deputized government agencies to investigate and confirm the existence of any of the grounds for the declaration of COMELEC Control in the political divisions, subdivision, unit, or area.

SECTION 104. Role of the Department of the Interior and Local Government, Department of Finance, Bureau of Fire Protection, and National Intelligence Coordinating Agency. - In addition to functions under duly issued resolutions of the Commission and/or agreements that may be subsequently entered into, the following agencies are hereby directed to:

- a. ***Department of the Interior and Local Government (DILG)***
 - i. look into the existence of any armed group organized to commit, or which is committing or attempting to commit, acts of terrorism, or threats to intimidate or coerce any person to vote for or against a candidate; and

- ii. suppress or prevent said acts of terrorism or threats that has been established.
- b. *Department of Finance (DOF)*
- i. comply with and enforce all orders and instructions of the Commission relative to the election duties and functions of its personnel;
 - ii. ensure that all provincial, city, and municipal treasurers remain in their present assignments and neither transferred, detailed, reassigned, whether temporary or permanently, to another province, city or municipality, except upon prior written authority of the Commission, nor allow them to go on leave of absence from office during the period starting two weeks before and two weeks after election day, except upon prior written approval of the Commission;
 - iii. not designate temporary or casual employee as Officer-In-Charge (OIC) of the Office of the Treasurer; and
 - iv. perform such other duties and functions which the Commission may prescribe from time to time.
- c. *Bureau of Fire Protection (BFP)*
- i. conduct safety inspection for purposes of prevention and suppression of all destructive fires on voting centers/polling places, and other places necessary for the conduct of elections;
 - ii. investigate and/or confirm causes of destructive fires on voting centers/polling places, and other places necessary for the conduct of elections; and
 - iii. appraise the Commission through the CBFSC in case such fires are not due to natural causes.
- d. *National Intelligence Coordinating Agency (NICA)*
- i. Appraise the Commission of intelligence on local and foreign situation; and
 - ii. Extend its expertise for the proper determination of the existence of security threats which may affect the conduct of free, peaceful, orderly, honest and credible elections.

SECTION. 105. *Role of the AFP, PNP, and PCG.* - In addition to their roles as deputized agencies pursuant to duly issued resolutions of this Commission, the AFP, PNP, and PCG are hereby directed to immediately provide personnel, equipment, vehicles, mobility assets, and other transportation facilities as the Commission may require:

- a. *Designation of AFP and PNP Personnel in Voting Centers/Polling Places.* - The AFP and/or PNP shall designate a sufficient number of personnel to adequately cover the security of every voting centers/polling places, provided that they shall not be allowed to stay within a radius of fifty (50) meters from the polling place.

They shall be allowed only to enter the polling place when they are going to cast their votes and if there is an actual disturbance of the peace and order therein.

- b. ***Call by the Electoral Boards.*** - The Electoral Board upon majority vote, if it deems necessary may make a call in writing, duly entered in the minutes, for the detail of a policeman or any peace officer for their protection or for the protection of the election documents and paraphernalia, in which case, the said policeman or peace officer shall stay outside the polling place within a radius of thirty (30) meters near enough to be easily called by the Electoral Board at any time, but never at the door, and in no case shall the said policeman or peace officer hold any conversation with any voter or disturb or prevent or in any manner obstruct the free access of the voters to the polling place.

They shall be allowed to enter the polling place only in the following instances:

- i. when they are going to cast their votes; and
 - ii. when there is actual disturbance or disruption of peace and order, the AFP or PNP officials/personnel even without the written order of the Electoral Boards.
- c. ***Establishment of Quick Reaction Teams (QRTs)*** - The AFP, PNP, and PCG shall likewise establish their respective QRTs per region, province, city and municipality under the immediate and direct control supervision of their corresponding R/P/C/MJSCC, the composition and activation of which shall be based on their respective Standard Operating Procedures and Manuals of Operations.
 - d. ***Provision on Mobility Assets and Transportation Facilities*** - The AFP, PNP, and PCG shall provide their mobility assets and transportation facilities to ensure smooth and safe delivery and retrieval of election paraphernalia, supplies, and poll workers.

SECTION 106. *Role of the CBFSC and the R/P/C/MJSCCs and Effects of the Declaration of COMELEC Control.* - In addition to existing functions under this Resolution and other duly issued resolutions of the Commission, the CBFSC and the R/P/C/MJSCCs, upon declaration of a political division, subdivision, unit, or area as under COMELEC Control, are hereby mandated to the exercise the following powers and duties:

- a. ensure the conduct of free, peaceful, orderly, honest and credible elections:
 - i. act as law enforcement arm of the Commission in effecting and implementing its specific orders, rulings, resolutions and decisions; and
 - ii. adopt appropriate measures to safeguard the conduct of elections;
- b. exercise immediate and direct control and supervision over all national and local officials and employees required by law to perform election duties and/or to comply with certain prohibitions relative to the conduct of the elections:
 - i. supervise and control administrative activities and transactions of national government agencies and local government units in the areas under

- COMELEC Control relative to the performance of election duties or to the conduct of elections, and enforce therein strict compliance with the election prohibitions and, particularly on, but not limited to, the disbursement of public funds, the construction of public works, movements of government personnel and non-intervention of civil service officials and employees as well as police and military officers and personnel;
- ii. relieve and reassign any appointive officer or employee who violates any election laws, or refuse or fails to comply with any of the Commission's instructions, orders, decisions or rulings, or refuse and fails to comply with the his/her mandate functions; and
 - iii. recommend and/or enjoin deputized government agencies, including those referred in the immediately preceding sections, to take appropriate action in order to comply with their mandated functions relative to the performance of election duties or to the conduct of elections, and to realize the objectives of placing the area under COMELEC Control;
- c. exercise full control and supervision over all national and local law enforcement agencies as well as military officers for the purpose of ensuring the conduct of free, peaceful, orderly, honest and credible elections:
- i. oversee effective and necessary distribution, assignment and deployment of officers and personnel of the PNP as well as officers and men of the AFP and the PCG in the locality concerned, and place under its control their activities relative to the strict enforcement of the law on the firearms ban, security personnel of candidates and private citizens, the appointment or use of special policemen for election purposes and similar election prohibitions under the pertinent provisions of Section 261 of the Omnibus Election Code and Sections 32, 33, and 34 of Republic Act No. 7166, among others;
 - ii. augment the police and/or coast guard forces and assign additional military troops whenever necessary to quell any possible outbreak of violence and maintain peace and order in the locality concerned;
 - iii. intensify the establishment and operation of COMELEC Checkpoints;
 - iv. when necessary, substitute a whole unit of the police or coast guard force assigned in the locality concerned with another police or coast guard unit or with an adequate unit of the AFP; and
 - v. relieve any police, coast guard, or military officer or personnel who violates any election law or fails to comply with any of the Commission's instructions, orders, decisions or rulings from the performance of their duties relating to electoral processes and the conduct of elections;
- d. revoke any issued CAs or suspend the effectivity of all CAs in the area declared under COMELEC Control.

Unless otherwise provided, the R/P/C/MJSCC of the area under COMELEC Control, headed by the Regional Election Director, Provincial Election Supervisor, or the Election Officer, shall be responsible in implementing the COMELEC Control therein.

The exercise by the R/P/C/MJSCCs of the powers and duties provided in items b.ii, c.iv, c.v, and d of this section shall be subject to the confirmation of the CBFSC.

All actions undertaken by the R/P/C/MJSCCs in the implementation of COMELEC Control are subject to the review of the CBFSC. The decisions and orders of the CBFSC in connection herewith shall be final and immediately executory, unless modified, reversed or revoked by the Commission *En Banc*.

SECTION 107. Duration of COMELEC Control. - Once declared, COMELEC Control shall continue to be in full force and in effect until the end of the Election Period, unless sooner lifted by the Commission *En Banc*.

**RULE XVII
ELECTION AREAS OF CONCERN AND OTHER SECURITY CONCERNS**

SECTION. 108. Official Reports on Election Areas of Concern. - The AFP and the PNP, upon coordination with the R/P/C/MJSCCs, shall jointly submit official reports guided by the following classifications of Election Areas of Concern: (a) Category GREEN; (b) Category YELLOW; or (c) Category ORANGE; or (d) Category RED.

The CBFSC, taking into account the official reports, shall recommend to the Commission *En Banc* areas to be identified as Election Areas of Concern.

CATEGORY	SITUATION
GREEN	Area with no security concerns or is relatively peaceful and orderly.
YELLOW	<ol style="list-style-type: none"> 1. Occurrence of suspected election-related incident (ERI) in the last two (2) elections provided there was no participation of domestic terror groups; or 2. Existence of intense partisan political rivalry with no participation of domestic terror groups; or 3. Possible employment of PAGs or potential PAGs by candidates in the area; or 4. Occurrence of politically motivated ERI in the current election period provided there is no participation of domestic terror groups; or 5. Area has been previously declared under COMELEC Control. <p>The Commission <i>En Banc</i>, among others, may direct the augmentation of AFP and PNP personnel as the need arises.</p>
ORANGE	<ol style="list-style-type: none"> 1. Combination of two (2) or more factors under Category YELLOW; or 2. Serious armed threats posed by CTGs and/or other threat groups as may be declared by the competent authority.

	The Commission <i>En Banc</i> , among others, may direct the augmentation of AFP and PNP personnel, as the need arises, and reshuffle the police force in such areas.
RED	<ol style="list-style-type: none"> 1. Existence of one (1) or more factors described under Category YELLOW, together with serious armed threats posed by the CTGs and/or other threat groups as may be declared by the competent authority under Category ORANGE; or 2. Declaration by other government agencies concerned that either one of the grounds for the declaration of COMELEC Control exists. <p>The Commission <i>En Banc</i>, among others, may direct the augmentation of AFP and PNP personnel as the need arises, and reshuffle the police force in such areas. The Category RED classification may warrant the <i>motu proprio</i> declaration of COMELEC Control.</p>

The official reports shall be jointly submitted by the AFP through the Deputy Chief of Staff for Operations and the PNP through the Directorate for Operations to the CBFSC at least one (1) month before the start of the Election Period, be updated weekly thereafter, and be updated daily or as often as required by the CBFSC during the weeks and days nearing election day.

**E.
FINAL PROVISIONS**

**RULE XVIII
CONDUCT OF MEETINGS**

SECTION 109. Meetings. - The CBFSC shall conduct its regular meeting on a day to be immediately determined by it after its constitution and commencement of operations. A special meeting may be conducted as may be called upon by, under the authority of, or for the CBFSC Chairperson.

The representative or alternates of the PCG, when needed, and/or the representatives or alternates of BFP and NICA, when invited, as determined by the CBFSC, shall attend the meetings of the CBFSC.

SECTION 110. Composition of the CBFSC Units, RJSCC, and RJSCC Secretariat. - In the exigency of service, the CBFSC Chairperson may change the composition of the CBFSC Units, RJSCC and RJSCC Secretariat.

**RULE XIX
LIABILITY IN CASE OF ABUSE**

SECTION 111. *Liability in Case of Abuse.* - Any arresting officer of the AFP, PNP, or PCG or personnel of the Commission, who shall take advantage of the provisions of this Resolution or gives unwarranted benefits to a certain candidate or political party, shall be administratively and criminally liable in accordance with existing laws, rules and regulations. For this purpose, the Commission through the CBFSC shall initiate the proceedings in accordance with existing laws, rules and regulations.

**RULE XX
OTHER REPORTORIAL REQUIREMENTS**

SECTION 112. *Other Reports of the AFP, PNP, PCG, BFP and NICA.* - The AFP, PNP, PCG, BFP, and NICA are required to submit to the CBFSC weekly reports relative to their implementation of the prohibitions and provisions of this Resolution. The reports shall include, as the case may be, COMELEC checkpoints conducted and incidences of arrests; updates on the assessment, mapping out, and implementation of security plans and preparations; and updates on peace and order situation including the occurrence of election-related violence incidents.

The initial report shall be submitted two (2) weeks after the start of the Election Period. It shall cover all incidents in relation to electoral activities from the end of the period for filing of Certificates of Candidacy. After the initial report, the subsequent reports shall be submitted every Tuesday for the entire duration of the Election Period, and shall cover seven (7) days from Sunday to Saturday of the week preceding the submission, or as often as required by the CBFSC.

Nevertheless, the CBFSC Chairperson may, at any time, require the submission of reports on incidents in relation to electoral activities.

At the end of the Election Period, the AFP, PNP, and PCG shall submit a final report containing, among others, the total number of arrests and occurrences of election-related violence incidents.

SECTION 113. *Other Reports of the R/P/C/MJSCCs.* - The C/MJSCCs shall submit a report to their respective PJSCC, and PJSCCs a consolidated report to their respective RJSCC, on their activities within their area/s of jurisdictions in connection with all matters relating to the discharge of their duties and functions under this Resolution, and any other directive of the CBFSC, such as, but not limited to, COMELEC checkpoints conducted and incidences of arrests, and updates on peace and order situation including the occurrence of election-related violence incidents. The report shall also include the following matters as reported by the local PNP:

- a. investigation report with all documents and evidence gathered during the preliminary examination; and
- b. incident or untoward circumstances in the conduct of COMELEC checkpoints.

Based on the consolidated reports submitted by the PJSCCs, the RJSCC shall submit to the CBFSC reports which include, as the case may be, the following:

- a. COMELEC checkpoints conducted, including:
 - i. number of checkpoints established and operated;
 - ii. number of arrests;
 - iii. names of persons arrested/involved;
 - iv. number of firearms confiscated categorized into licensed or unlicensed;
 - v. incident or untoward circumstances in the conduct thereof; and
 - vi. investigation reports submitted by the PNP with all documents and evidence gathered during the preliminary examination;
- b. updates on peace and order situation in the region;
- c. number and occurrences of election-related violence incidents; and
- d. other information as may be required by the CBFSC.

The initial report shall be submitted two (2) weeks after the end of the period for filing of Certificates of Candidacy. The subsequent reports shall be submitted every two (2) weeks after the initial submission, and then becomes weekly upon the start of the Election Period. The reports shall be submitted on Tuesdays. A week shall cover seven (7) days from Sunday to Saturday of the week preceding the submission.

Nevertheless, the CBFSC Chairperson may, at any time, require the submission of reports on incidents in relation to electoral activities.

RULE XXXI EFFECTIVITY AND DISSEMINATION


SECTION 114. *Separability Clause.* - If any section or provision of this Implementing Resolution is held unconstitutional or invalid, any other section or provision not affected thereby shall remain valid and effective.

SECTION 115. *Repealing Clause.* - All resolutions, decrees, orders, rules and regulations inconsistent with the provisions of this Implementing Resolution are hereby repealed or modified accordingly.


SECTION 116. *Effectivity and Dissemination.* - This Resolution shall take effect seven (7) days after its posting at the Commission's official website and publication in two (2) daily newspapers of general circulation in the Philippines.

The Education and Information Department of the Commission is directed to cause the publication of this Resolution in two (2) daily newspapers of general circulation in the Philippines, and to furnish copies thereof to all Regional Election Directors, Provincial Election Supervisors and Election Officers of the Commission, the AFP, the AFP, the PCG, and all other law enforcement agencies.

SO ORDERED.


GEORGE ERWIN M. GARCIA
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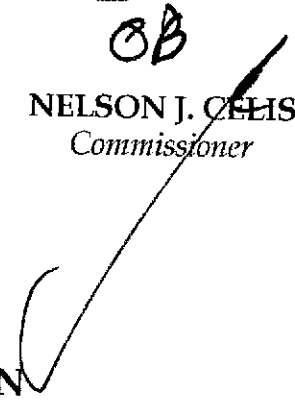

SOCORRO B. INTING
Commissioner


MARLON S. CASQUEJO
Commissioner


AIMEE R. FEROLINO
Commissioner



REY E. BULAY
Commissioner


ERNESTO FERDINAND P. MACEDA, JR.
Commissioner


NELSON J. CELIS
Commissioner

CERTIFICATION

APPROVED for Publication, September 25, 2024.


CONSUELO B. DIOLA
Director IV
Office of the Commission Secretary

This Resolution can be verified at this number (02)85272987; email address at comsec@comelec.gov.ph