

CERTIFICATE OF NOMINATION

INSTRUCTIONS:

1. File this in **FIVE (5) LEGIBLE COPIES** to the Law Department, **from 8:00 AM to 5:00 PM ONLY, from October 1 to 8, 2024, including Saturday and Sunday.**
2. **ATTACH** the Sworn Certificate of Acceptance of Nomination and Affidavit of Qualification of Nominees.
3. **COPY FURNISH** the Clerk of the Commission.
4. Do not leave blank entries and indicate N/A if an item is not applicable. Print the front and back pages of the Certificate on a single sheet (back to back) of folio or legal-size paper.
5. This Certificate shall be **sworn before a notary public or any official authorized to administer oath. COMELEC officials are not authorized to administer oath, even in their capacities as Notary Public.**
6. **No filing fee shall be imposed.**
7. This Certificate shall be **posted on the official website of Commission**, in accordance with the Data Privacy Act and its implementing rules and regulations.

PURSUANT to the power and authority vested in me by the Constitution and By-Laws of _____, a political party/sectoral party/organization/coalition duly accredited by the Commission to participate in the **May 12, 2025 National and Local Elections (NLE) and BARMM Parliamentary Elections (BPE)**, under the party-list system, I _____, Chairperson/ President/ Secretary-General of aforesaid party-list group, hereby nominate in the order stated the following party-list nominees:

NAME	ADDRESS
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
9. _____	_____
10. _____	_____

I hereby certify that the above nominees have all the qualifications and none of the disqualifications of party-list nominees and that they are not candidates for any elective office in the May 12, 2025 NLE and BPE.

I hereby further certify that no change of names or alterations of the order of nominees shall be made after the list is submitted to the Commission, except in cases where the nominee dies, becomes incapacitated, or there is a valid withdrawal and substitution of nominees, in which case, the name of the substitutes nominee shall be placed last in the list. Provided that, substitution of nominee due to the valid withdrawal of the acceptance of nomination will be filed not later than October 8, 2024.

IN WITNESS WHEREOF, I hereunto affix my signature this ___ day of _____, 2024, in _____, Philippines.

Chairperson/President/Secretary-General

SUBSCRIBED AND SWORN to before me this ___ day of _____, at _____, affiant exhibiting to me an Identification document/card which contains a photograph and signature bearing No. _____ issued by _____ on _____.

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of 2024.

(Affix P30.00 documentary stamp)

(Officer Authorized to Administer Oath)

The collected personal data will be encoded in a spreadsheet for easy retrieval of the same. Your personal data will be used by the Commission on Elections (COMELEC) in the preparation and finalization of the list of nominees of party-list groups or organizations.

For legitimate research needs and inquiries, and only for the purposes specified in the request, the COMELEC may disclose and share the Certificate of Nomination and your Certificate of Acceptance of Nomination, and/or their contents. Moreover, the COMELEC may use and disclose the Certificate of Nomination and your Certificate of Acceptance of Nomination, and/or their contents in any proceeding or investigation in which the same is in issue or may find relevance.

Only authorized personnel are allowed to access and process your personal data. Immediately after the election period or upon the expiration of the storage period set in existing COMELEC rules and policies, and laws and regulations, whichever applies, the physical and digital copies of your personal data will be anonymized, deleted, and discarded following the disposition procedures of the COMELEC and the National Archives of the Philippines. You have the right to ask for a copy of the Certificate of Nomination or your Certificate of Acceptance of Nomination or any personal data they contain. Also, you may withdraw your Certificate of Acceptance of Nomination in accordance with the COMELEC rules and policies on the matter. If you have questions regarding this Privacy Notice, please send an email to dpo@comelec.gov.ph.