

**Office of the President
of the Philippines
Malacañang**

MEMORANDUM ORDER NO. 311

AMENDING MEMORANDUM ORDER NO. 287, s. 2008 ENTITLED "RECONSTITUTION OF THE OFFICE OF THE PRESIDENT (OP) ISO 9000:2000/17799:2000 CERTIFICATION TASK FORCE"

WHEREAS, Memorandum Order No. 287, s. 2008, created the Office of the President Quality Management Systems Committee (OP QMS Committee) in order to implement the OP – Integrity Development Action Plan (IDAP) and Executive Order No. 605, s. 2007;

WHEREAS, the Administrative Code of 1987 (Executive Order No. 292) provides that the Executive Office under the Office of the President, headed by the Executive Secretary, shall be fully responsive to the specific needs and requirements of the Office of the President (Section 25); and

WHEREAS, the Approved OP Proper's Rationalization Plan dated 8 September 2006 provides that the OP Proper's structure will be hierarchical, with each unit placed under a specialized group whereby it has retained the three (3) Offices of the Deputy Executive Secretary (ODES) to be in-charge of the overall OP (1) finance and administration, (2) general administration, and (3) legal affairs.

NOW THEREFORE, in order to hasten the effective and efficient implementation of the OP-IDAP and EO 605, s. 2007, consistent with the OP Proper's thrust to pursue its ISO QMS Certification, the following amendments are hereby approved.

SECTION 1. The Committee shall be now be composed of the following:

Chairman : The Executive Secretary

Members : The Deputy Executive Secretary for General Administration
The Deputy Executive Secretary for Finance and Administration
The Deputy Executive Secretary for Legal Affairs

SEC. 2. The Deputy Executive Secretary for Internal Audit, as member of the Government Quality Management Committee (GQMC) under EO 605, s. 2007, shall continue to provide technical assistance.

SEC. 3. The OP Representative to the Development Academy of the Philippines (DAP) – Graduate Certificate Course in Corruption Prevention (Memorandum of Agreement [MOA] between OP and Presidential Anti-Graft Commission [PAGC] dated 11 December 2009) shall head the Secretariat of the Committee.

SEC. 4. This amendment shall take effect immediately.

Done in the City of Manila, this 1st day of March, in the year of our Lord, Two Thousand and Ten.

By the authority of the President:


EDUARDO R. ERMITA
Executive Secretary